

Other Important Information

Company Secretary

The Board of Directors made a resolution to appoint Ms. Viriya Ampornnapakul as the Company Secretary to perform the duties of supporting the work of the Board of Directors in matters relating to the various regulations. Her profile is disclosed in, "Corporate Governance > Board of Directors and the Executive". The specific responsibilities of the Company Secretary are as follows:

1. Provide basic advice on the Company's various laws, rules and regulations that the Board of Directors must know and monitor for compliance with accuracy and consistency, including reporting significant changes in legal requirements to the Board.
2. Organise the meetings of the shareholders and the Board of Directors in accordance with the law, the company's regulations and code of conduct.
3. Record the minutes of the meetings of the shareholders and Board of Directors, including monitoring the compliance of the resolutions of the meetings of the shareholders and Board of Directors are practiced.
4. Prepare the Company's Annual Report, notice of the shareholders' meeting and the Board of Directors' meeting and the minutes of the meeting.
5. Ensure the disclosure of the Company's information and reports are in accordance with the relevant laws and regulations.
6. Contact, communicate and inform the shareholders about their rights.

Head of the Internal Audit Department

The Company has nominated and appointed Mr. Naritchai Bhureongsanond as the head of the Company's Internal Audit Department since April 1, 2004, considering his knowledge, ability and more than 19 years of experience of internal auditing in the industry. The details of the Head of Internal Audit are stated as follows:

Mr. Naritchai Bhureongsanond (Age 50)

Position

- Deputy Director of the Internal Audit Department

Education

- Bachelor of Accountancy, Rajamangala University of Technology Thanyaburi

Training

- Certificate Program for Internal Auditors of Thailand Class 12, The Institute of Internal Auditors of Thailand.
- Internal Audit Program: Preparation Course as an Internationally Certified Internal Auditor, Class 5, Chulalongkorn University.
- Papermaking for Measures against Corruption in the Organization #1/18, CAC
- Board Retreat | NED Meeting , TLCA
- CEA Forum 2023 Perspectives from experience and expectations towards CAE ,The Institute of Internal Auditors of Thailand.

Work Experience

2016 – Present	Deputy Director of the Internal Audit Department, Pacific Pipe Public Company Limited
2004 – 2016	Internal Audit Manager, Pacific Pipe Public Company Limited
1997 – March 2004	Internal Audit Supervisor, IRPC Public Company Limited

It has responsibility examine every department's operation to be in accordance with the set rules, including evaluating the effectiveness and efficiency of each department's internal control. The details are disclosed in, "Principle 6. Assurance of an Effective Risk Management and Internal Control System".

For the appointment, transferring, dismissal and performance evaluation of the Executive of the Internal Audit Department, the Audit Committee must consider and approve each time.

