



## **The 2025 Annual General Meeting of Shareholders**

### **Pacific Pipe Public Company Limited**

On Thursday April 10<sup>th</sup>, 2025, at 2.00 p.m.

By electronic meeting platform (E-AGM) only

#### **Note**

1. Shareholders who wished to attend the meeting. Please check the registration process for attending the shareholders' meeting via electronic media. (Enclosure No.7)
2. The company will hold meeting via electronic platforms only. In addition, the company will not provide onsite.



Pacific Pipe Public Company Limited had a net loss as listed on the 2024 Separate financial statements in the amount of 203.76 million baht. The Board of Directors considered omitted dividend to shareholders. The comparative information on dividend payments in the past year is as follows:

**Comparison of the dividend payment of fiscal year 2022 – 2024 is as follows:**

| Detail                                  |                  | 2022     | 2023    | 2024     |
|---|------------------|----------|---------|----------|
| 1. Net (Loss) Profit                    | (million baht)   | (334.96) | (56.15) | (203.76) |
| 2. Share                                | (million shares) | 660      | 660     | 660      |
| 3. Dividend                             | (baht/share)     | -        | -       | -        |
| 4. Proportion of dividend of net profit | (%)              | -        | -       | -        |

**The Board's Opinion:**

The Board of Directors recommend the meeting to approve the dividend omitted to the shareholders entitled to attend the 2025 Annual General Meeting and whose name were enlisted in the Record Date by March 10<sup>th</sup>, 2025.

**Voting:**

The laws prescribe that this agenda must be approved by the majority vote of shareholders and proxy holders who attend the meeting and vote.

**Agenda 4**

**To consider and appoint the directors to replace the retiring directors by rotation.**

**Objective and Reason:**

- According to the Company's Articles "No.13". One-third of all directors must retire at every annual general meeting of shareholders. In case, the number of directors cannot be clearly divided into one-third. Then, the number of directors that nearest to one-third shall retire. For the retirement in the first and second year of becoming as a Listed Company, shall determine by lot. The following year, the directors who have been the longest in the office since their last appointment, shall retire. Nevertheless, directors who required to retiring remain eligible for re-appointment. The directors who are retired by rotation in this year are:
  - Mr. Bunsak Aphichartanat Independent director
  - Ms. Thitima Vatanasakdakul Executive Director
  - Mr. Pert Leevilaikunratt Executive Director
- The Remuneration Nomination and Corporation has proposing three directors to be re-elect as the director for another term. The nomination method and curricula vitae of the directors was shown in Enclosure No.1 and No.2.
- The nominated persons are considered according to the Company's process, who are qualified according to relevant criteria and suitable for the Company's business operations.
- The Company had published on the company's website and through the system of Stock Exchange of Thailand, providing minor shareholders an opportunity to propose the agendas and qualified nominees to appoint as directors of the Company in the period of December 1<sup>st</sup>, 2024 – December 31<sup>st</sup>, 2024. However, no shareholders proposed agendas, nominees.

**The Board's Opinion:**

The Board of Directors with exception of directors which having conflict of interest in this matter recommended the meeting to appoint the two directors namely.

- Mr. Bunsak Aphichartanat Independent director
- Ms. Thitima Vatanasakdakul Executive Director
- Mr. Pert Leevilaikunratt Executive Director

The Board of Directors considered that the nominated independent directors are qualified according to the laws related to the independent director requirements which details are shown in Enclosure No.4.

The Board of Directors has considered in compliance with criteria and procedure regarding to director nomination method with the qualification, knowledge, abilities, and experiences including the performance, and agreed that three directors are suitable for the position of director, which can support and provide opinions related to the business of the company. And agreed to propose to the shareholders to consider re-elected as a director for another term.

**Voting:**

The laws prescribe that this agenda must be approved by majority vote of shareholders and proxy holders who attend the meeting and vote. The election of directors shall cast the vote individually.

**Agenda 5**
**To consider the directors' remuneration for year 2025.**
**Objective and Reason:**

In accordance with Article 14 of the Articles of Association of the Company, the Directors shall be entitled to receive remuneration from the Company by means of award, meeting allowance, pension, bonus, or any other benefits in accordance with these Articles or as approved by the shareholders' meeting. The Directors shall also have the right to receive allowances and fringe benefits in accordance with the Company's regulations.

The Remuneration Nomination and Corporate Governance Committee considered the 2025 remuneration of directors by duties, responsibilities, size of business, Company's performance, and rate of directors' remuneration, which had same type of business in listed company. The 2025 remuneration of directors is set at no more than 6,800,000 Baht. In this regard, the allocation of remuneration will be delegated to the consideration of Remuneration Nomination and Corporate Governance Committee.

The director's remuneration for the last 3 consecutive years as follow.

| (UNIT: Baht / Year)              | 2023      | 2024      | 2025      |
|----------------------------------|-----------|-----------|-----------|
| <b>Remuneration of directors</b> | 6,800,000 | 6,800,000 | 6,800,000 |
| <b>Bonus of directors</b>        | -         | -         | -         |
| <b>Other benefits</b>            | - None -  | - None -  | - None -  |

**Meeting allowance and Monthly remuneration**

|   | Meeting allowance<br>(Baht/Time) | Monthly remuneration<br>(Baht/Year) |
|---|----------------------------------|-------------------------------------|
| <b>The Board of Directors</b>   |                                  |                                     |
| - Chairman  | 25,000                           | 480,000                             |
| - Vice Chairman   | 20,000                           | 360,000                             |
| - Executive Director  | -                                | 240,000                             |
| - Non-Executive Director  | 20,000                           | 240,000                             |
| <b>Audit Committee (AC)</b>   |                                  |                                     |
| - Chairman  | 20,000                           | 300,000                             |
| - Member  | 15,000                           | 150,000                             |
| <b>Remuneration Nomination and Corporate Governance Committee (RNC)</b> |                                  |                                     |
| - Chairman  | 15,000                           | 240,000                             |
| - Executive Director  | -                                | 90,000                              |
| - Non-Executive Director  | 10,000                           | 120,000                             |
| <b>Executive and Risk Management Committee (ERC)</b>                    |                                  |                                     |
| - Chairman  | 15,000                           | 240,000                             |
| - Executive Director  | -                                | 90,000                              |
| - Non-Executive Director  | 10,000                           | 120,000                             |

Note: The executive directors shall not receive the meeting allowance because they have full-time duties in the management.

**The Board's Opinion:**

The Board of Directors agreed with the remuneration guidelines recommended by the Remuneration Nomination and Corporate Governance Committee and recommended the meeting to approve the directors' remuneration for year 2025 at no more than 6,800,000 Baht.

**Voting:**

The laws prescribe that this agenda must be approved by the vote of not less than two-thirds (2/3) of shareholders and proxy holders who attend the meeting and vote.

**Agenda 6**
**To consider the appointment of the auditors and the auditor's fee for year 2025.**
**Objective and Reason:**

The Audit Committee considered and selecting EY Office Company Limited to be the auditor of the Company for the years 2025 because EY Office Company Limited has high professional standards, with expertise in auditing and good performance. In addition, EY Office Company Limited charges an appropriate audit fee, based on a comparison of fees for similar quantities of work charged by other auditing firms at the same professional level.

The proposed auditing firm and auditors have no relationship or conflict of interest with the Company or the managerial staff of the Company or majority shareholders, or person related to the said person. Thus, EY Office Company Limited has an independent audit and gives opinions for the Company's financial statement. The details of the auditors and audit fees for the past 3 years are provided as Enclosure No.3

**The Board's Opinion:**

The Board of Directors agrees with the Audit Committee to select EY Office Company Limited to be the auditing firm and recommends the shareholders' Meeting to consider and approve the appointment of the auditors and audit fee namely.

| List of auditors                  | C.P.A. no. | Year of sign on the financial statements of the company | Number of years as an auditor of the Company |
|-----------------------------------|------------|---|--|
| 1. Mrs. Chonlaros Suntiasvaraporn | 4523       | Year 2013-2016, 2023-2024                               | 3 years                                      |
| 2. Mr. Chatchai Kasemsrithanawat  | 5813       | -   | 3 years                                      |
| 3. Ms. Isaraporn Wisutthiyan      | 7480       | -   | 2 years                                      |

As the Company' auditors for the accounting period in 2025 and one of the above has the authority to certify the auditors' report. In the case that auditors as in the above list cannot work, EY Office Company Limited has the power to appoint other auditors to be an auditor who can authorize to certify the auditors' report instead. The auditing fee is 1,700,000 Baht. However, should there be extraordinary auditing, excluding quarterly auditing and ordinary annual auditing, The Board of Directors will be responsible for considering and approving special remuneration on case-by-case basis.

However, Pacific Pipe Public Company Limited has no subsidiaries.

**Voting:**

The laws prescribe that this agenda must be approved by the majority vote of shareholders and proxy holders who attend the meeting and vote.

**Agenda 7**

**To consider any other business (if any)**

**We greatly appreciate your attendance at the E-AGM on the date and time and place as specified. In case shareholders cannot attend the meeting, please give a proxy to a person to attend and vote on your behalf by using one of Proxy Form. The shareholder and proxy must send the documents that confirm the right to attend the meeting according to conditions to attend the shareholders' meeting (Enclosure No.6). And information of independent directors that the Company proposed to be a proxy, details are shown in enclosure No. 5.**

Yours sincerely

..... Signed by .....  
(Mr. Kriengkrai Rukkulchon)  
Chairman

**Nomination guidelines and Method to nominate directors' position.**

The Board of Directors agreed with nomination guidelines recommended by the Remuneration Nomination and Corporate Governance Committee to consider based on maximum benefit of the Company's business. In year 2025, there are 3 retiring director by rotation who are re-elected as the Directors for another term. The directors have qualified as specified in the Public Company Limited Act B.E. 2535 (as amended in B.E. 2544), have knowledge, abilities, and experience in the Company's business. Besides, their different expertise can help improve the Company. As such, all of them shall be elect to serve as directors of the Company.

**The name lists of retiring directors by rotation in year 2025.**

- |    |             |                 |                      |
|----|-------------|-----------------|----------------------|
| 1. | Mr. Bunsak  | Aphichartanat   | Independent director |
| 2. | Ms. Thitima | Vatanasakdakul  | Executive Director   |
| 3. | Mr. Pert    | Leevilaikunratt | Executive Director   |

**Curricula vitae of directors who are retired  
by rotation and nomination as directors for another term.**



**Mr. Bunsak Aphichartanat**

**Age:** 52 years

**Proposed Position:** Independent director.

**Tenure:** 3 years (from April 12<sup>th</sup>, 2022, to the date of 2025 Annual General Meeting of Shareholder)

**Number of Meeting Attendance in Year 2024:**

- PAP Board of Directors: 6/6 time (100%)
- Audit Committee: 6/6 time (100%)
- Shareholder Meeting: 1/1 time (100%)

**Number of Shares includes spouse and minor children:** -None- (As of December 31<sup>st</sup>, 2024)

**Family Relationship among Director and Management:** -None-

**Education Qualifications:**

- Master of Management Program in Management Innovation, Suan Sunandha Rajabhat University
- Bachelor of Cost Accounting, University of the Thai Chamber of Commerce
- CPA (Thailand), Federation of Accounting Professions
- Administrative Receiver, Ministry of Commerce
- ASEAN Chartered Professional Accountant, Federation of Accounting Professions

**Training from IOD:**

- Director Accreditation Program (DAP194/2022)

**Work Experience in the past 5 years:**

- |                |   |
|----------------|---|
| 2013 – Present | Director & Managing Director, VPB Audit Company Limited |
| 2018 – 2020    | Chief Financial Officer, MECT Company Limited           |

**Current Director Position in Other Organization:**

In listed companies: -None-

In non-listed companies:

2013 – Present Director & Managing Director, VPB Audit Company Limited

2010 – Present Director, Paiboon Baanpim Company Limited

In listed companies or other organizations that may cause any conflict of interest to PAP: -None-

**Criminal offence record during the past 10 years:**

1. Never been sentenced by a judgment in criminal offence.
2. Never been sentenced by a judgment to be bankrupt or insolvent.
3. Never been sentenced by a judgment as management or authorized person in the bankrupt or insolvent company.

**Curricula vitae of directors who are retired  
by rotation and nomination as directors for another term.**



**Ms.Thitima Vatanasakdakul**

**Age:** 44 years

**Proposed Position:** Executive Director

**Tenure:** 11 years and 1 month

(from April 23<sup>th</sup>, 2013 – December 31<sup>st</sup>, 2019, December 1<sup>st</sup>, 2021 to the date of 2025 Annual General Meeting of Shareholder)

**Number of Meeting Attendance in Year 2024:**

- PAP Board of Directors: 6/6 time (100%)
- Executive, Risk Management and Sustainability Committee: 13/13 (100%)
- Shareholder Meeting: 1/1 time (100%)

**Number of Shares includes spouse and minor children:** -None- (As of December 31<sup>st</sup>, 2024)

**Family Relationship among Director and Management:** -None-

**Education Qualifications:**

- Master of E-Commerce with Distinction Award, University of Wollongong, Australia
- Master of International Economics and Finance, Chulalongkorn University
- Bachelor of Finance, Chulalongkorn University

**Training from IOD:**

- Director Certificate Program (DCP 177/2013)

**Work Experience in the past 5 years:**

|                |  |
|----------------|--|
| 2024 – Present | Managing Director, Pacific Pipe Public Company Limited       |
| 2022 – 2024    | Executive Director, Pacific Pipe Public Company Limited      |
| 2021 – 2022    | Chief Financial Officer, Pacific Pipe Public Company Limited |
| 2010 – 2021    | Chief Operating Officer, Pacific Pipe Public Company Limited |
| 2013 – 2019    | Director, Tamose Trading Company Limited                     |
| 2009 – 2019    | Director, Meesup Transport Company Limited                   |

**Current Director Position in Other Organization:**

In listed companies: -None-

In non-listed companies: -None-

In listed companies or other organizations that may cause any conflict of interest to PAP: -None-

**Criminal offence record during the past 10 years:**

1. Never been sentenced by a judgment in criminal offence.
2. Never been sentenced by a judgment to be bankrupt or insolvent.
3. Never been sentenced by a judgment as management or authorized person in the bankrupt or insolvent company.

**Curricula vitae of directors who are retired  
by rotation and nomination as directors for another term.**



**Mr. Pert Leevilaikulrat**

**Age:** 46 years

**Proposed Position:** Executive Director

**Tenure:** 3 months (from January 26<sup>th</sup>, 2025, to the date of 2025 Annual General Meeting of Shareholder)

**Number of Meeting Attendance in Year 2024:**

- Executive, Risk Management and Sustainability Committee: 1/1 time (100%)
- Shareholder Meeting: 1/1 time (100%)

**Number of Shares includes spouse and minor children:** -None- (As of December 31<sup>st</sup>, 2024)

**Family Relationship among Director and Management:** -None-

**Education Qualifications:**

- Master of Business Administration, Thammasat University
- Bachelor of Accounting, Chulalongkorn University
- CPA (Thailand), Federation of Accounting Professions

**Training from IOD:**

- Company Secretary Program (CSP 86/2018)

**Work Experience in the past 5 years:**

|                |   |
|----------------|---|
| 2022 – Present | Chief Financial Officer, Pacific Pipe Public Company Limited                |
| 2011 – 2022    | Deputy Director of Account and Finance, Pacific Pipe Public Company Limited |
| 2008 – 2010    | Accounting Manager, Pacific Pipe Public Company Limited                     |

**Current Director Position in Other Organization:**

In listed companies: -None-

In non-listed companies: -None-

In listed companies or other organizations that may cause any conflict of interest to PAP: -None-

**Criminal offence record during the past 10 years:**

1. Never been sentenced by a judgment in criminal offence.
2. Never been sentenced by a judgment to be bankrupt or insolvent.
3. Never been sentenced by a judgment as management or authorized person in the bankrupt or insolvent company.

**Information and compensation of external auditor for the year 2025**
**Name of Auditors from EY Office Company Limited**


**Ms. Chonlaros  
Suntiasvaraporn**  
Certified Public  
Accountant No. 4523

- Ms. Chonlaros has worked with audit firm for 25 years approximately and 12 years of experience as auditor of public companies. She had positioned as partner and has supervised audit works for many large companies which covering a variety of business categories, of listed company in the Stock Exchange of Thailand and foreign business that branched worldwide with expertise especially in the manufacturing, distribution of consumer and industrial products, real estate, construction, hotel, and other service business.
- Ms. Chonlaros works as consultancy in management and monitoring in a special case for takeover or registered in listed company in the Stock Exchange of Thailand.
- Ms. Chonlaros graduated with bachelor's degree in accountancy from Chulalongkorn University. She is an auditor who has certified public accountant of Thailand (SET) and Securities and Exchange Commission Thailand (SEC)
- The auditing firm and auditor have no relationship and/or conflict of interest with the Company / major shareholders or person relates to the said person.



**Mr. Chatchai  
Kasemsrithanawat**  
Certified Public  
Accountant No.5813

- Mr. Chatchai has worked with audit firm for 20 years approximately. He had positioned as partner and has supervised audit works for many large companies which covering a variety of business categories, of listed company in the Stock Exchange of Thailand and foreign business that branched worldwide with expertise especially in the manufacturing and trading, service, real estate, construction, and power sectors.
- Mr. Chatchai works as consultancy in management and monitoring in a special case for takeover or registered in listed company in the Stock Exchange of Thailand.
- Mr. Chatchai graduated with bachelor's degree in accountancy from Thammasat University and master degree in business administration from Chulalongkorn University. He is an auditor who has certified public accountant of Thailand (SET) and Securities and Exchange Commission Thailand (SEC)
- The auditing firm and auditor have no relationship and/or conflict of interest with the Company / major shareholders or person relates to the said person.



**Ms. Isaraporn  
Wisutthiyan**  
Certified Public  
Accountant No.7480

- Ms. Isaraporn has work with audit firm more than 25 years and 8 years of experience being auditor of listed companies and serving clients in a wide range of industries, including both listed companies in the Stock Exchange of Thailand and multinational corporations.
- Ms. Isaraporn has extensive experience in the manufacturing, logistic, distribution of industrial products, service, and power industries. In addition, she also has considerable experience with initial public offering to listing on the Stock Exchange of Thailand.
- Ms. Isaraporn graduated with bachelor's degree of Business Administration (Accounting) from Assumption University. She is an auditor who has certified public accountant of Thailand (SET) and Securities and Exchange Commission Thailand (SEC)
- The auditing firm and auditor have no relationship and/or conflict of interest with the Company / major shareholders or person relates to the said person.

**Details of the audit fee for the past 3 years are as follows.**

| รายการ                              | 2023             | 2024             | 2025             |
|-------------------------------------|------------------|------------------|------------------|
| Pacific Pipe Public Company Limited | 1,540,000        | 1,600,000        | 1,700,000        |
| Other                               | -                | -                | -                |
| <b>รวม</b>                          | <b>1,540,000</b> | <b>1,600,000</b> | <b>1,700,000</b> |

### **Definition of the Company's Independent Director**

An Independent Director is qualified and independent person according to the definition established by the Stock Exchange of Thailand, which are as follows:

1. Holding not more than 1 percent of paid-up shares of the Company, affiliated company, associated company or any juristic person who may have a conflict of interest. These include shares held by individuals associated with it.

2. Not participate in business, not being an employee, staff member of advisor who receives a regular salary from the Company or controlling person of the Company, affiliated company, associated company or any juristic person who may have a conflict of interest for at least 2 years before the date of filing the request is allowed by Securities and Exchange Commission Thailand.

3. No business relation, benefit or conflict of interest whether directly or indirectly both in finance and business management of the Company, affiliated company, associated company or any person who has conflict of interest in a way that will cause loss of independence such as purchasing or selling raw material/ products/ service/ lending and loan amount.

4. Not being a person who has a blood relation or legal registered relationship in the way of fatherhood, motherhood, spouse, brother, sister, son or daughter, including spouse of son or daughter or executives, major shareholder, controlling person or person who are about to be nominated an executive or controlling person of the Company.

5. Be a director who is not appointed as a nominee of the Company's directors, majority shareholders or shareholders who are related to the Company's majority shareholders. In addition, an independent director must feel free to provide a commentary on work performance as required by his duties, free of any personal interest, benefit or position and free of the control of any party and does not act under the influence of any person or group of persons including any circumstance by which pressure may be exerted and make an independent opinion impossible.

6. Not being or used to be auditor for the Company, affiliated company, associated company or any juristic person who may have a conflict of interest. Also not being a major shareholder, non-independent director, management or being part of manager of audit firm which has the auditor of the Company, affiliated company, associated company or any juristic person who may have a conflict of interest unless at least 2 years before the date of filing the request is allowed by Securities Exchange Commission Thailand.

7. Not being or used to be Consultant including legal consultant or financial consultant who earns consultant fee for more than 2 million Baht per annum for the Company, affiliated company, associated company or any juristic person who may have a conflict of interest. In case of the Consultant operates under juristic person, the independent director shall not be the major shareholder, Nondependent director, Management or being a part of any juristic person who may have a conflict of interest for at least 2 years before the date of filing the request is allowed by Securities Exchange Commission Thailand.

**Curricula vitae of Independent Directors to serve as proxy for shareholders.**



**Dr. Somchai Harnhirun**  
Independent Director  
Chairman of Audit Committee  
Age: 67 Years

**Tenure:** 2 years (from April 11<sup>th</sup>, 2023, to the date of 2025 Annual General Meeting of Shareholder)

**Number of Meeting Attendance in Year 2024:**

- PAP Board of Directors: 6/6 time (100%)
- Audit Committee: 6/6 time (100%)

**Number of Shares includes spouse and minor children:** -None- (As of December 31<sup>th</sup>, 2024)

**Family Relationship among Director and Management:** -None-

**Conflict of Interest:** -None-

**Address:** Pacific Pipe PCL, 1168/74 Floor 26<sup>th</sup> Lumpini Tower Building, Rama IV Rd., Bangkok 10120

**Education Qualifications:**

- Doctor of D. (Economics), Concordia University, Canada
- Master of Master of Economics, Queen's University, Canada
- Master of M.A. (Industrial Economics), National Institute of Development Administration
- Bachelor of Economics Program, Thammasat University

**Training from IOD:**

- Hot Issue for Directors: Climate Governance 4-2023
- Director Accreditation Program (DAP 79/2009)

**Work Experience in the past 5 years:**

- |             |                             |
|-------------|-----------------------------|
| 2019 – 2024 | Senator                     |
| 2017 – 2019 | Deputy Minister of industry |

**Position in Other Organization:**

In listed companies:

- |                      |   |
|----------------------|---|
| 2022 –Present        | Independent director and Chairman of Nomination and Compensation Committee, Synnex (Thailand) Public Company Limited                |
| April 2023 – Present | Independent director, Audit Committee and Nomination Compensation Committee, Delta Electronics (Thailand) Public Company Limited    |
| April 2023 – Present | Independent director (April) and Audit and Corporate Governance Committee (July), Somboon Advance Technology Public Company Limited |
| April 2023 – Present | Independent director, Interhides Public Company Limited   |

In non-listed companies: -None-

In listed companies or other organizations that may cause any conflict of interest to PAP: -None-

**Criminal offence record during the past 10 years:**

1. Never been sentenced by a judgment in criminal offence.
2. Never been sentenced by a judgment to be bankrupt or insolvent.
3. Never been sentenced by a judgment as management or authorized person in the bankrupt or insolvent company.

**Curricula vitae of Independent Directors to serve as proxy for shareholders.****Ms. Piyanus Chaikajornwat**

Independent Director

Audit Committee

Remuneration Nomination and Corporate Committee

Age: 49 Years

**Tenure:** 16 years 10 months (from June 12<sup>th</sup>, 2008, to the date of 2025 Annual General Meeting of Shareholder)**Number of Meeting Attendance in Year 2024:**

- PAP Board of Directors: 6/6 time (100%)
- Audit Committee: 6/6 time (100%)
- Remuneration Nomination and Corporate Committee: 3/3 time (100%)
- Shareholder Meeting: 1/1 time (100%)

**Number of Shares includes spouse and minor children:** -None- (As of December 31<sup>st</sup>, 2024)**Family Relationship among Director and Management:** -None-**Conflict of Interest:** -None-**Address:** Pacific Pipe PCL, 1168/74 Floor 26th Lumpini Tower Building, Rama IV Rd., Bangkok 10120**Education Qualifications:**

- Master of Science (Management), Assumption University
- Bachelor of Business Administration (Marketing Management), Assumption University

**Training from IOD:**

- Hot issue for Directors: Climate Governance 1-2023
- Director Accreditation Program (DAP 77/2009)

**Work Experience in the past 5 years:**

2006 – Present General Manager, Victory Industrial Company Limited.

**Position in Other Organization:**In listed companies: -None-In non-listed companies: -None-In listed companies or other organizations that may cause any conflict of interest to PAP: -None-**Criminal offence record during the past 10 years:**

1. Never been sentenced by a judgment in criminal offence.
2. Never been sentenced by a judgment to be bankrupt or insolvent.
3. Never been sentenced by a judgment as management or authorized person in the bankrupt or insolvent company.

## Conditions to Attend the Shareholders' Meeting

Pacific Pipe Public Company Limited or PAP scheduled to hold the 2025 Annual General Meeting of Shareholders on Thursday April 10<sup>th</sup>, 2025, at 2.00 p.m., through electronic meeting platforms only.

In this regard, the Company has hired Quidlab Co., Ltd to arrange E-AGM. Please note that Quidlab Co., Ltd has been certified for electronic conference control system by Electronic Transactions Development Agency ("ETDA").

### **Meeting Attendance**

In the case that any shareholders register to attend the meeting after the Chairman declares the meeting open according to the timetable stipulated in the invitation letter, the Company would reserve the right to restrict that such shareholders refrain from voting for the agenda that had been considered and the voting result had already been announced. Such shareholders are able to provide their votes only on the remaining agendas. The Company hereby reserves its right to waive any of these requirements for some of the shareholders or a representative of the shareholders entitled to attend the meeting on a case-by-case basis at the Company's sole discretion.

### **Documents Required Prior to Attending the Meeting**

#### ***For Natural Person***

##### **1. Self-Attending**

Valid evidence issued by governmental authorities which do not expire, e.g., the identification card, governmental identification card, driver license or passport, including the evidence of name or last name's change (if any).

##### **2. Proxy**

- 2.1 **One of the Proxy Forms** as attached to the Notice to Shareholders, filled in and signed by the Shareholder and the Proxy.
- 2.2 Certified true copy of valid evidence of the Shareholder as specified in Item 1.
- 2.3 Valid evidence of the Proxy as specified in Item 1.

#### ***For Juristic Person***

##### **1. Representative of Shareholder (Authorized Director) Attending the Meeting**

- 1.1 Valid evidence of the authorized director(s) issued by governmental authorities similar to those of natural person specified in Item 1.
- 1.2 Copy of Shareholder's Affidavit certified by the authorized director(s) showing that the authorized director(s) has the authority to act on behalf of the Shareholder.

##### **2. Proxy**

- 2.1 One of the Proxy Forms as attached in the Notice to Shareholders, completely filled in and signed by the authorized director(s) of the Shareholder and the Proxy.
- 2.2 Copy of Shareholder's Affidavit certified by the authorized director(s) showing that such authorized director(s) signing the Proxy Form has the authority to act on behalf of the Shareholder.
- 2.3 Certified true copy of valid evidence issued by governmental authorities of the authorized director(s) signing the Proxy Form.
- 2.4 Valid evidence of the Proxy issued by governmental authorities similar to those of natural person specified in Item 1.

##### **3. For foreign investor appointing the custodian in Thailand**

- 3.1 To prepare and show all evidence similar to those of the Juristic Person as specified in Items 1 or 2.
- 3.2 In case the Foreign Investor authorizes the Custodian to sign the Proxy Form on its behalf, the following documents are required:
  - 1) Power of Attorney by Foreign Investor authorizing Custodian to sign the Proxy Form on its behalf.
  - 2) Letter certifying that the person signing the Proxy Form is authorized to engage in custodian business. In case the original documents are not in English, the English translation shall be prepared and certified true and correct translation by the Shareholder (in case of natural person) or the authorized representative(s) of the Shareholder (in case of juristic person).

## **Proxy**

The Company has sent Proxy Form in 3 Types such Proxy Form A, Form B and Form C which are attached herewith. According to Regulation of the Department of Business Development, Ministry of Commerce Re: Form of Proxy (No. 5) B.E. 2550, there are three Proxy Forms as follows:

- Form A: General Proxy Form (Simple Form)
- Form B: Specific Proxy Form
- Form C: Proxy Form for the Foreign Investor appointing the Custodian in Thailand.

Shareholder is not able to attend the Meeting may appoint a person as your Proxy as follows:

1. Complete **only one** of above Proxy Forms as follows:
  - 1.1 General Shareholder shall select only one of either Form A or Form B.
  - 1.2 Shareholders listed in the share register book as Foreign Investor appointing the Custodian in Thailand can select only one of three Proxy Forms (Form A, Form B or Form C).
2. Authorize a person or an Independent Director to attend and vote at the Meeting on your behalf by specifying the name with details of a person to be your Proxy.
3. Affix the 20 Baht stamp duty and specify the date of Proxy Form across such stamp duty. For your convenience, the Company will facilitate in affixing the stamp duty when registering to attend the Meeting.
4. Submit the completed Proxy Form in register program or sent to:  
Pacific pipe public company limited – Investor relation  
Address 1168/74 Lumpini Tower, FL.26, Rama IV Road, Kwang Tungmahamek, Khet Sathorn, Bangkok  
Tel. 662-679-9000

Allocation of shares to several Proxies to vote in the Meeting is not allowed. The Shareholder shall authorize the Proxy to cast the votes by all the shares held by it. Authorization of less than the total number of shares is not allowed except for the Custodian appointed by the Foreign Investor in accordance with Proxy Form C.

## **Meeting Registration**

The E-request submission system will be available from **April 1<sup>st</sup>, 2025**, onwards. The Company will open E-AGM registration 1 hours prior to the meeting, or from **1.00 p.m. on Thursday April 10<sup>th</sup>, 2025**, onwards.

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## **Voting, counting, and announcement of the vote**

### **Voting guidelines**

#### ***General agenda***

1. A voting by show of hand, which one share will count as one vote, will be made in each Agenda where the shareholder or proxy shall make only one vote for approval, disapproval, or abstention. The allocation of voting is not allowed except for the vote by the Custodian.
2. In Case of Proxy
  - 2.1 The Proxy shall solely vote in accordance with the authorization by the Shareholder as specified in the Proxy Form. Any vote not in accordance with the Proxy Form is invalid and shall not be counted as the vote of the Shareholder.
  - 2.2 In case the Shareholder does not specify the authorization, or the authorization is unclear, or the Meeting considers any agenda other than that specified in the Proxy Form, or there is any change of fact, the Proxy shall be authorized to consider and vote such matter as he or she may deem appropriate.

#### ***Agenda on Election of Directors:***

Agenda for the election directors, the shareholder or proxy shall have one vote for one share and shall cast the vote individually.

### **Voting Procedures**

The Chairman shall inform the Meeting details of voting procedures as follows:

1. The Chairman will propose the Meeting to have the vote in each Agenda by asking time by time whether there is any shareholder approve, disapprove, or abstain.

2. When the Chairman asks as above, a voting by show of hand will be made (except for Secret vote) and the shareholder or proxy shall vote for either approval, disapproval, or abstention (except for the vote of Custodian, which the allocation of the vote is allowed as specified in the Proxy Form.

### **Resolution of the Meeting**

**General case:** majority vote of the Meeting.

**Other case:** which the law or the Company's Articles of Association provided otherwise: the vote shall be in accordance with the law or the Company's Articles of Association. The Chairman shall inform the Meeting before voting each Agenda.

1. In case a tie of votes, the Chairman of the Meeting shall have a deciding vote.
2. Any Shareholder or the Proxy having any special interest in a matter shall not be permitted to vote on such matter and may be invited by the Chairman of the Meeting to temporarily leave from the Meeting, except for voting on election of the directors.
3. A voting on poll may be made upon request of at least 5 Shareholders and the Meeting resolves accordingly. The method for the vote on poll shall be specified and informed to the Meeting before voting by the Chairman.

### **Counting and Announcement of the Vote**

Prior to the Meeting, the Chairman shall inform that the counting of votes for each agenda shall be made from the voting of Shareholder or Proxy attending the Meeting and having right to vote and the vote result of all Agenda shall be informed to the Meeting before the Meeting is adjourned.

### **How to scan a QR Code**

The Thailand Securities Depository Co., Ltd. (TSD) under the Stock Exchange of Thailand, has developed a system which allows SET Listed Companies to send to the shareholders documents regarding the General Meeting of Shareholders and the Annual Report in the form of electronic accessible through QR Code, thus allow the shareholders to access the information conveniently. Shareholders can download the aforementioned documents from the QR Code by following the steps below.

1. Turn on the mobile camera.
2. Focus the mobile camera to QR Code to scan it.
3. The notification will appear on the screen. Click on the notification to access documents regarding the meeting.

**Remark:** In case the notification does not appear on the screen of mobile phone, the QR Code can also be scanned with other applications such as QR CODE READER, Facebook, or Line.

#### **Scan QR Code with Line application**

1. Open Line application then click icon "QR" in searching box or click on "Add friend" and choose icon "QR."
2. Focus the mobile camera to QR Code to scan it.
3. The notification will appear on the screen. Click on the notification to access documents regarding the meeting.

**Electronic Registration to attend the meeting.**

- Please scan the QR code for the surfing website on <https://pap.foqus.vc/registration/>  
The system will be available to access from April 1<sup>st</sup> – 10<sup>th</sup>, 2025.



- Fill your shareholder’s registration number and ID card number. And click a check mark in the Accept Terms box, then click on Submit.



**FOQUS**

ระบบนำส่งเอกสาร สำหรับการประชุมผ่านสื่ออิเล็กทรอนิกส์ E-Meeting  
Document Registration System for E-Meeting

การประชุมและการลงคะแนนเสียงออนไลน์ของบริษัทควิลแลบ  
Quidlab Company Limited

การประชุมสามัญผู้ถือหุ้นประจำปี 2564 ในวันอังคารที่ 14 กันยายน 2564 เวลา 10.00 น.  
Annual General Meeting of the Company's shareholders which will be held on Tuesday, 14th September 2021, at 10:00 hrs.

[คู่มือภาษาไทย](#)
[English Manual](#)

เลขทะเบียนผู้ถือหุ้น (Shareholder's Registration No.)

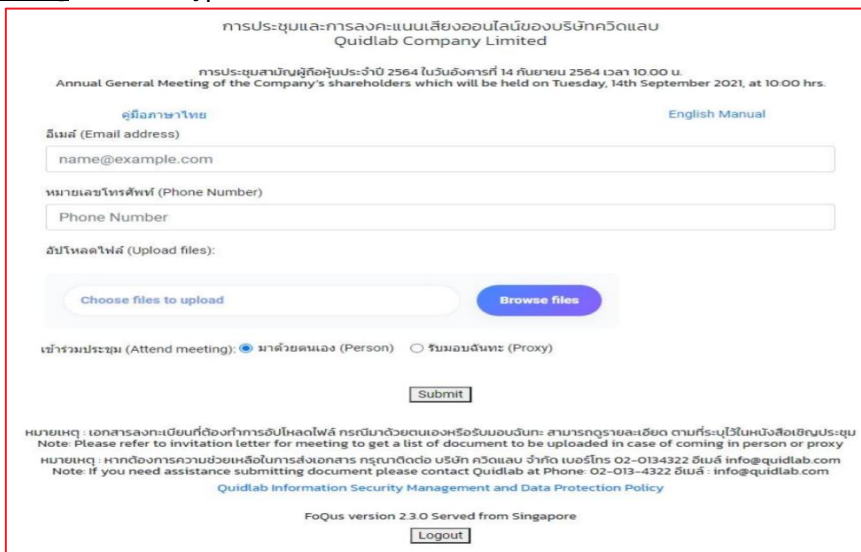
เลขประจำประชาชน / ทะเบียนนิติบุคคลเลขที่ / หมายเลขพาสปอร์ต (ID Card Number, Passport Number)

Shareholder's registration No. ID Card Number

Accept terms

หมายเหตุ: เอกสารลงทะเบียนต้องทำการอัปโหลดไฟล์ กรณีนำตัวตนเองหรือรับมอบฉันทะ: สามารถดูรายละเอียด ตามที่ระบุไว้ในหนังสือเชิญประชุม  
 Note: Please refer to invitation letter for meeting to get a list of document to be uploaded in case of coming in person or proxy  
 หมายเหตุ: หากต้องการความช่วยเหลือในการส่งเอกสาร กรุณาติดต่อ บริษัท ควิลแลบ จำกัด เบอร์โทร 02-0134322 อีเมล info@quidlab.com  
 Note: If you need assistance submitting document please contact Quidlab at Phone: 02-013-4322 อีเมล: info@quidlab.com  
 Quidlab Information Security Management and Data Protection Policy  
 FoQus version 2.3.0 Served from Singapore

- If information is correct, you will be allowed upload documents and a screen as below will be presented.
  - 3.1 **Email address:** For receive Web Link, username & password to joining E-meeting.
  - 3.2 **Phone Number:** In case company wants to contact with you.
  - 3.3 **Upload files:** Upload documents as specified in topic "Documents Required Prior to Attending the Meeting."  
\* Upload maximum 5 documents each time with each document not more than 5MB. Only jpg, png, gif & pdf files are allowed.
  - 3.4 **Attend meeting:** Select the type of attendance.



การประชุมและการลงคะแนนเสียงออนไลน์ของบริษัทควิลแลบ  
Quidlab Company Limited

การประชุมสามัญผู้ถือหุ้นประจำปี 2564 ในวันอังคารที่ 14 กันยายน 2564 เวลา 10.00 น.  
Annual General Meeting of the Company's shareholders which will be held on Tuesday, 14th September 2021, at 10:00 hrs.

[คู่มือภาษาไทย](#)
[English Manual](#)

อีเมล (Email address)

name@example.com

หมายเลขโทรศัพท์ (Phone Number)

Phone Number

อัปโหลดไฟล์ (Upload files):

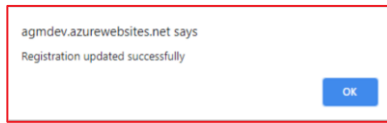
Choose files to upload

เข้าร่วมประชุม (Attend meeting):  มาด้วยตนเอง (Person)  รับมอบฉันทะ (Proxy)

หมายเหตุ: เอกสารลงทะเบียนต้องทำการอัปโหลดไฟล์ กรณีนำตัวตนเองหรือรับมอบฉันทะ: สามารถดูรายละเอียด ตามที่ระบุไว้ในหนังสือเชิญประชุม  
 Note: Please refer to invitation letter for meeting to get a list of document to be uploaded in case of coming in person or proxy  
 หมายเหตุ: หากต้องการความช่วยเหลือในการส่งเอกสาร กรุณาติดต่อ บริษัท ควิลแลบ จำกัด เบอร์โทร 02-0134322 อีเมล info@quidlab.com  
 Note: If you need assistance submitting document please contact Quidlab at Phone: 02-013-4322 อีเมล: info@quidlab.com  
 Quidlab Information Security Management and Data Protection Policy  
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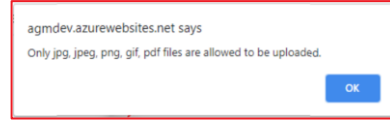
4. Click on Submit button, you will get an alert for successful submission or rejection as shown below:

**Successful submission**

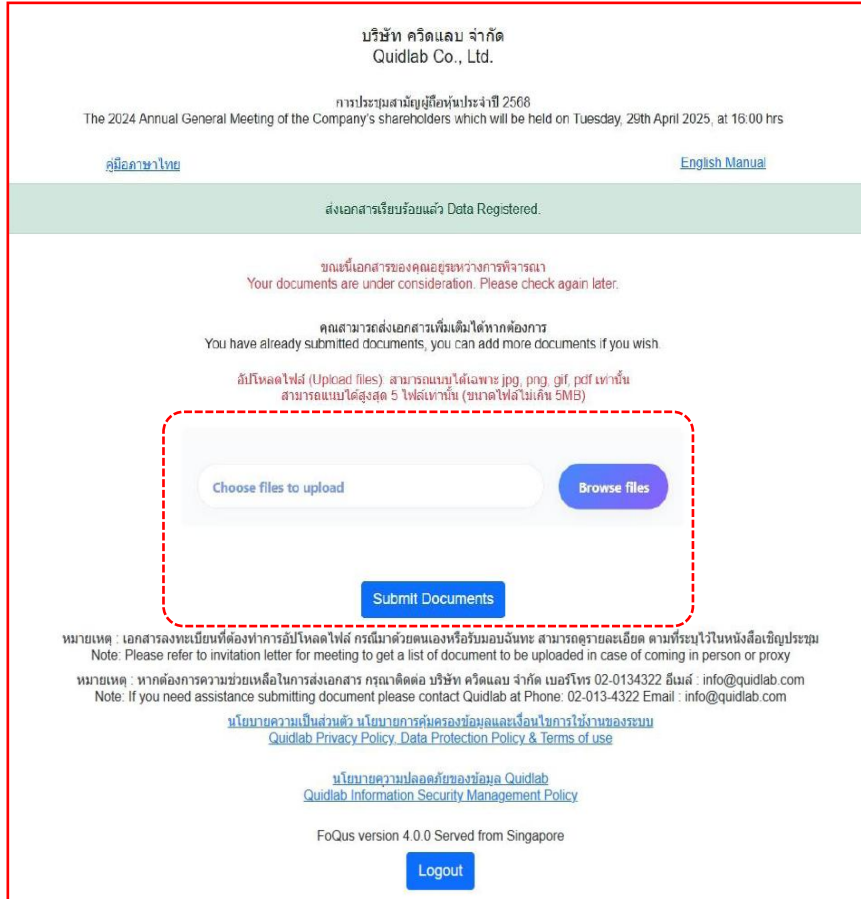


**Or with error message indicating reason**

**in case you get an error message**



5. After successful submission following screen will be presented in case you need to add more documents clicking on Browse files button and then click Submit Document button.



6. Once finished click on Logout button to exit. You will also receive an email confirming successful submission.
7. In case your documents are approved you will receive a separate email with
- 7.1 Username and password. (Please keep your username and password confidential. Do not disclose it to others.)
  - 7.2 Weblink for attending E-AGM system.
  - 7.3 User manual
- \* Please contact us in case you do not receive username & password 24 hours before meeting time or April 10<sup>th</sup>, 2025.*
8. In case documents are not approved you will receive an email with reason from company. You can login again to document registration portal and upload additional documents to rectify cause.
9. For the voting method during the E-AGM meeting, you can vote on each agenda by voting "Agree" or "Disagree" or "Abstain". In case you do not vote for any agenda, your vote will be counted as "Agree" automatically.
10. In case you encounter technical problems while using the E-AGM meeting system before the meeting or during the meeting, please contact Quidlab, the E-AGM conference system provider of the Company. The channel to contact Quidlab can be found in the email that has sent username and password to you

## The Company's Articles of Association Concerning the Shareholders' Meeting

### 1. Director Election

*Article 12.* The directors shall be appointed by the annual general meeting of shareholders in accordance with the following rules and procedures:

- (1) Each shareholder shall have one vote per share.
- (2) Each shareholder may cast his/her vote(s) for each of the candidates, one by one.
- (3) The candidates receiving the highest number of votes in the respective order of the votes shall be elected at such time. In the event that a number of candidates receive an equal number of votes for the last directorship exceed the number of directors the Company required or to be elected at such time, the chairperson of the meeting shall have a second and casting vote.

### 2. Calling Meeting

*Article 24.* The Board of Directors shall hold an annual general meeting of shareholders within 4 months from the end of the fiscal year of the Company.

One or more shareholders holding shares amounting to not less than ten percent of the total number of shares sold may, by subscribing their names, makes a written request to the Board of Directors to call an extraordinary general meeting at any time, but the subjects and reasons for calling such meeting shall be clearly stated in such request. In this regard, the Board of Directors shall proceed to call a meeting of shareholders to be held within forty-five days as from the date of receipt of such request from the shareholders.

In case the Board of Directors does not hold the meeting within the period as prescribed under paragraph one, the shareholders who subscribe their names or other shareholders holding the number of shares as required may call such meeting within forty-five days as from the completion of such period. In this regard, the meeting shall be considered as the shareholders' meeting called by the Board of Directors. The company shall be responsible for necessary expenses arising from such meeting and reasonably provides facilitation.

In case the quorum of the shareholders' meeting called by the shareholders as prescribed under paragraph two is not formed according to Section 103, the shareholders as prescribed under paragraph two shall be collectively responsible to the company for expenses arising from such meeting.

*Article 25.* In summoning a shareholders' meeting, the Board of Directors shall prepare a notice specifying the place, date, time, agendas and matters to be proposed to the meeting together with adequate details and clearly indicating whether such matters are proposed for acknowledgement, for approval or for consideration, as the case may be, as well as the board's opinions on such matters and send to the shareholders and the registrar not less than 7 days prior to the date of the meeting. In this respect, the Company shall advertise the notice in a newspaper not less than 3 days prior to the date of the meeting for 3 consecutive days.

### 3. Quorum

*Article 32.* At a shareholders' meeting, there shall be not less than twenty-five shareholders and the shareholders' proxies (if any) or not less than half of the total number of shareholders and in either case holding altogether not less than one-third of the of the total issued shares attending the meeting to constitute a quorum. In case it appears at any shareholders' meeting that within one hour after the time appointed for the meeting the number of shareholders attending the meeting does not constitute the quorum as mentioned above, if that shareholders' meeting is summoned upon the request of shareholders, it shall be cancelled. If the meeting had not been summoned upon the request of shareholders, another meeting shall be summoned and a notice summoning the meeting shall be sent to the shareholders not less than 7 days prior to the date of the meeting and at such subsequent meeting no quorum will be necessary.

### 4. Votes

*Article 28.* In casting vote, one share for one vote and the resolution of shareholders' meeting shall require by the following votes.

- (1) In ordinary case, it shall be adopted by a simple majority vote of the shareholders who attend the meeting and cast the votes. In case of equality of votes, the chairperson of the meeting shall have a second and casting vote. One share shall count as one vote.
- (2) In the following cases, it shall be adopted by the votes of not less than three fourths of the total votes of the shareholders who attend and have the right to vote:
  - (a) The sale or transfer of the whole or a material part of the Company's business to others.
  - (b) The purchase or acceptance of transfer to the Company of business of another entity or private company.
  - (c) The execution, amendment, or termination of a contract in relation to the leasing of the whole or a material part of the Company's business, assignment to other person to manage the Company's business or consolidation of the business with other persons for the purpose of sharing profit and loss.
  - (d) The amendment of Memorandum or Articles of Association.
  - (e) The increase or decrease in the Company's capital or the issuance of debentures.
  - (f) The amalgamation or dissolution of the Company.

## **5. Agenda**

*Article 29.* The business to be transacted at the annual general meeting is as follows:

- (1) Reviewing the report of the Board of Directors submitted to the meeting concerning the operation of the company during the previous year.
- (2) Considering and approving the balance sheet and profit and loss statement as at the end of fiscal year.
- (3) Considering the appropriation of profits and of reserved fund.
- (4) Electing directors in place of those retiring by rotation and consider the director's remuneration.
- (5) Appointing an auditor and consider auditing fee.
- (6) Other business.

## **6. Meeting Document**

*Article 34.* The Board of Directors shall send the following documents to the shareholders together with the notice summoning the annual general meeting:

- (1) Copies of the audited balance sheet and profit and loss statement together with the report of the auditor thereon.
- (2) The annual report of the Board of Directors.

### Privacy Notice for Annual General Meeting

Pacific Pipe Public Company Limited recognizes the importance of personal information. So, you can be confident that the company is transparent and responsible in collecting it. Use or disclose your information in accordance with the Personal Data Protection Act B.E. 2562 including other relevant laws. Therefore, would like to clarify to you the details of the collection used or disclosed as follows:

#### 1. Sources and types of personal data collected by the Company.

1. Personal data that the company collect directly from data subjects in various service channels such as Procedure for applying, registering, signing documents or other service channels controlled by the company or when data subject communicates with the Company at the office or through other contact channels supervised by the Company, etc.
2. Personal data that the company collect from sources other than the data subject, where such data sources have legitimate reasons or have already received consent from the data subject in disclosing data to the Company.

In this regard, in the event that the data subjects refuse to provide the information necessary to provide the service of the company, it may result in the company unable to provide that service to data subjects wholly or in part. The collection and retention of personal data, the company will use lawful and limited means as necessary for the purposes that include.

| Types of personal data   | Details and examples  |
|--|---|
| Personally Identifiable Information  | Such as name-surname, age, date of birth, gender, identification number, passport number, driver's license number, signature, shareholder registration number, Tax ID number, nationality, etc. |
| Contact information  | Such as address, phone number, email, etc.  |
| Picture/Video information  | Such as still images, photos when entering the company area, etc.   |
| Account information on the platform  | Such as user, password, etc.  |
| Official document information  | Such as copy of ID card, copy of house registration, copy of passport, etc.   |
| Financial information  | Such as bank account number, etc.   |
| Information about relevant third parties   | Such as reference person, beneficiary, etc.   |
| The information collected from the company or automation from the company's various devices. | Such as IP Address, Voice, photo, video, Chat, etc.   |

The Company has no intention to collect such Sensitive Data such as religion, blood type, which appears on identity documents. You may conceal such data accordingly.

#### 2. Purposes for the collection of Personal Data

To answer questions, provide assistance to data subjects and to comply with laws related to the Company's operations, such as gathering names of people who have the right to attend the meeting or pay dividends, identity verification registration, vote processing, preparation of minutes of meetings and any matters related to the shareholders' meeting.

#### 3. Transfer and disclosure of personal information

The Company will not disclose and pass on your personal information to external agencies except with your consent or in the following cases.

1. To achieve the objectives stated in this Privacy Policy, the Company may need to disclose or share information only as necessary to service providers or third parties such as regulatory agencies, service provider for arranging shareholders' meetings, printing and postal service, financial institutions, etc.
2. The law or legal process requires disclosure or disclosed to the official government official or a competent authority to comply with a lawful order or request.

#### 4. The Personal Data retention period

The company will retain your personal data only for the necessary duration as detailed in the policy or related laws. However, after the expiration of the period and your personal data is no longer necessary for the purpose. The company will delete or destroy or make your personal information anonymous in accordance with the format and standard for erasing personal information. In the event that there is a dispute in the exercise of rights or lawsuits related to your personal data, the Company reserves the right to keep that data until the dispute has a final order or judgment.

**5. Your Rights as a Data Subject**

According to the provisions under the Personal Data Protection Act, B.E. 2562, The data subject has the right to withdraw consent, access or obtain a copy, update or correct data rectification or destruction, objection to the collection, use or disclosure of personal data and to suspend the use of personal data However, the company may reserve the right not to comply with your request to exercise your rights under the law on personal data protection that the company is able to do.

**6. Contacting or exercising rights**

If you have any questions suggestions or concerns about the company's collection, use and disclosure of personal data or about this policy or you want to exercise your rights under the personal data protection law. You can contact us at Tel. (02) 816-2701, (02) 816-2211, (02) 816-2199 e-mail: [PDPA.PAP@pacificpipe.co.th](mailto:PDPA.PAP@pacificpipe.co.th).

**PROXY FORM A (SIMPLE FORM)**  
**According to Regulation of Department of Business Development**  
**Re: Form of Proxy (No.5) B.E. 2550**

Duty Stamp  
20 Baht

Written at .....

Date ..... Month ..... Year .....

(1) I/We ..... Nationality .....  
with address at ..... Road ..... Sub-district .....  
District ..... Province ..... Postal Code .....

(2) Being a shareholder of **Pacific Pipe Public Company Limited (PAP)**,

Holding the total amount of ..... shares with the voting right of ..... votes as follow:  
Ordinary share ..... shares with the voting right of ..... votes  
Preferred share ..... - ..... shares with the voting right of ..... - ..... votes

(3) Do hereby appoint either one of the following persons:

(1) ..... Age ..... Year  
with address at ..... Road ..... Sub-district .....  
District ..... Province ..... Postal Code ..... or

(2) ..... Age ..... Year  
with address at ..... Road ..... Sub-district .....  
District ..... Province ..... Postal Code ..... or

(3) ..... Age ..... Year  
with address at ..... Road ..... Sub-district .....  
District ..... Province ..... Postal Code .....

As only one of my/our proxy to attend and vote on my/our behalf at **the 2025 Annual General Meeting of Shareholders to be held on Thursday April 10<sup>th</sup>, 2025, at 2:00 p.m. through electronic meeting platforms only** or at any adjournment thereof to any other date, time and venue.

For any act performed by the Proxy at the meeting, it shall be deemed as such acts had been done by me/us in all respect.

Signed ..... Shareholder  
( ..... )

Signed ..... Proxy  
( ..... )

Signed ..... Proxy  
( ..... )

Signed ..... proxy  
( ..... )

**Remark:** The shareholder appointing the Proxy must authorize only one proxy to attend and vote at the meeting and shall not allocate the number of shares to several proxies to vote separately.

**PROXY FORM B (SPECIFIC DETAILS FORM)**  
**According to Regulation of Department of Business Development**  
**Re: Form of Proxy (No.5) B.E. 2550**



Written at .....

Date ..... Month ..... Year .....

(1) I/We ..... Nationality .....  
with address at ..... Road ..... Sub-district .....  
District ..... Province ..... Postal Code .....

(2) Being a shareholder of **Pacific Pipe Public Company Limited (PAP)**,

Holding the total amount of ..... shares with the voting right of ..... votes as follow:

Ordinary share ..... shares with the voting right of ..... votes

Preferred share ..... shares with the voting right of ..... votes

(3) Do hereby appoint either one of the following people:

(1) ..... Age ..... Year  
with address at ..... Road ..... Sub-district .....  
District ..... Province ..... Postal Code ..... or

(2) ..... Age ..... Year  
with address at ..... Road ..... Sub-district .....  
District ..... Province ..... Postal Code ..... or

(3) **Dr. Somchai Harnhirun (Independent Director)** Age ..... **67** ..... Year,  
Pacific Pipe PCL., 1168/74 FL26<sup>th</sup> Lumpini Tower Building, Rama IV Road, Sathorn, Bangkok 10120 ..... or

(4) **Ms. Piyanus Chaikajornwat (Independent Director)** Age ..... **49** ..... Year,  
Pacific Pipe PCL., 1168/74 FL26<sup>th</sup> Lumpini Tower Building, Rama IV Road, Sathorn, Bangkok 10120 .....

As only one of my/our proxy to attend and vote on my/our behalf at **the 2025 Annual General Meeting of Shareholders to be held on Thursday April 10<sup>th</sup>, 2025, at 2:00 p.m. through electronic meeting platforms only** or at any adjournment thereof to any other date, time and venue.

(4) I/We authorize my/our Proxy to cast the votes according to my/our intentions as follows:

**Agenda 1 To acknowledge the Board of Directors' report on the Company results of the operations of the year 2024.**

- This agenda is for acknowledgement, no vote -

**Agenda 2 To consider and approve of balance sheets and statement of income of the Company for the year ended December 31<sup>st</sup>, 2024.**

(a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.

(b) The Proxy must cast the votes in accordance with my/our following instruction:

Approve  Disapprove  Abstain.

**Agenda 3 To consider the dividend omission for 2024.**

(a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.

(b) The Proxy must cast the votes in accordance with my/our following instruction:

Approve  Disapprove  Abstain.

**Agenda 4 To consider and appoint the directors to replace the retiring directors by rotation.**

(a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.

(b) The Proxy must cast the votes in accordance with my/our following instruction:

**4.1** Name of Director **Mr. Bunsak Aphichartanat**  
 Approve  Disapprove  Abstain.

**4.2** Name of Director **Ms. Thitima Vatanasakdakul**  
 Approve  Disapprove  Abstain.

**4.3** Name of Director **Mr. Pert Leevilaikunratt**  
 Approve  Disapprove  Abstain.

- Agenda 5 To consider the directors' remuneration for year 2025.**
  - (a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.
  - (b) The Proxy must cast the votes in accordance with my/our following instruction:
    - Approve                       Disapprove                       Abstain.
  
- Agenda 6 To consider the appointment of the auditors and the auditor's fee for year 2025.**
  - (a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.
  - (b) The Proxy must cast the votes in accordance with my/our following instruction:
    - 6.1**     **To elect auditors.**
      - Approve                       Disapprove                       Abstain.
    - 6.2**     **To consider the auditors' remuneration.**
      - Approve                       Disapprove                       Abstain.
  
- Agenda 7 To consider any other business (if any)**
  - (a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.
  - (b) The Proxy must cast the votes in accordance with my/our following instruction:
    - Approve                       Disapprove                       Abstain.

(5) Vote of the proxy in any Agenda which is not in accordance with this Form of Proxy shall be invalid and shall not be the vote of the shareholders.

(6) In case I/We do not specify the authorization or the authorization is unclear, or if the meeting considers or resolves any matter other than those stated above, or if there is any change or amendment to any fact, the Proxy shall be authorize to consider and vote the matter on my/our behalf as the Proxy deems appropriate.

For any act performed by the Proxy at the meeting, it shall be deemed as such acts had been done by me/us in all respect except for vote of the Proxy which is not in accordance with this Proxy Form.

Signed ..... Shareholder  
(.....)

Signed ..... Proxy  
(.....)

Signed ..... Proxy  
(.....)

Signed ..... Proxy  
(.....)

**Remark**

1. The shareholder appointing the Proxy must authorize only one proxy to attend and vote at the meeting and shall not allocate the number of shares to several proxies to vote separately.
2. In the agenda relating the election of Directors, it is applicable to elect either nominated directors as a whole or elect each nominated director individually.
3. In case there are agenda other than the agenda specified above, the additional statement can be specified by the shareholder in the Regular Continued Proxy Form B as enclosed.

**REGULAR CONTINUED PROXY FORM B**

Authorization on behalf of the Shareholders of **Pacific Pipe Public Company Limited (PAP)**

For **the 2025 Annual General Meeting of Shareholders to be held on Thursday April 10<sup>th</sup>, 2025, at 2:00 p.m. through electronic meeting platforms only** or at any adjournment thereof to any other date, time, and venue.

-----  
 **Agenda No.**..... **Subject**.....

- (a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.
- (b) The Proxy must cast the votes in accordance with my/our following instruction:  
 Approve                       Disapprove                       Abstain.

**Agenda No.**..... **Subject**.....

- (a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.
- (b) The Proxy must cast the votes in accordance with my/our following instruction:  
 Approve                       Disapprove                       Abstain.

**Agenda No.**..... **Subject**.....

- (a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.
- (b) The Proxy must cast the votes in accordance with my/our following instruction:  
 Approve                       Disapprove                       Abstain.

**Agenda No.**..... **Subject**.....

- (a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.
- (b) The Proxy must cast the votes in accordance with my/our following instruction:  
 Approve                       Disapprove                       Abstain.

**Agenda No.**..... **Subject**.....

- (a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.
- (b) The Proxy must cast the votes in accordance with my/our following instruction:  
 Approve                       Disapprove                       Abstain.

**Agenda No.**..... **To elect directors (continued)**

Name of Director.....  
 Approve                       Disapprove                       Abstain.

Name of Director.....  
 Approve                       Disapprove                       Abstain.

Name of Director.....  
 Approve                       Disapprove                       Abstain.

Name of Director.....  
 Approve                       Disapprove                       Abstain.

Name of Director.....  
 Approve                       Disapprove                       Abstain.

**PROXY FORM C**  
**(FOR FOREIGN SHAREHOLDER APPOINTING CUSTODIAN IN THAILAND)**  
**According to Regulation of Department of Business Development**  
**Re: Form of Proxy (No.5) B.E. 2550**

Duty Stamp  
20 Baht

Written at \_\_\_\_\_  
 Date \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

(1) I/We \_\_\_\_\_ Nationality \_\_\_\_\_  
 with address at \_\_\_\_\_ Road \_\_\_\_\_ Sub-district \_\_\_\_\_  
 District \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

being a shareholder of **Pacific Pipe Public Company Limited (PAP)**,

Holding the total amount of \_\_\_\_\_ shares with the voting right of \_\_\_\_\_ votes as follow:  
 Ordinary share \_\_\_\_\_ shares with the voting right of \_\_\_\_\_ votes  
 Preferred share \_\_\_\_\_ - \_\_\_\_\_ shares with the voting right of \_\_\_\_\_ - \_\_\_\_\_ votes

(2) Do hereby appoint either one of the following persons:

(1) \_\_\_\_\_ Age \_\_\_\_\_ Year  
 with address at \_\_\_\_\_ Road \_\_\_\_\_ Sub-district \_\_\_\_\_  
 District \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_ or

(2) \_\_\_\_\_ Age \_\_\_\_\_ Year  
 with address at \_\_\_\_\_ Road \_\_\_\_\_ Sub-district \_\_\_\_\_  
 District \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_ or

(3) **Dr. Somchai Harnhirun (Independent Director)** Age **67** Year,  
 Pacific Pipe PCL., 1168/74 FL.26<sup>th</sup> Lumpini Tower Building, Rama IV Road, Sathorn, Bangkok 10120 \_\_\_\_\_ or

(4) **Ms. Piyanus Chaikajornwat (Independent Director)** Age **49** Year,  
 Pacific Pipe PCL., 1168/74 FL.26<sup>th</sup> Lumpini Tower Building, Rama IV Road, Sathorn, Bangkok 10120 \_\_\_\_\_

As only one of my/our proxy to attend and vote on my/our behalf at **the 2025 Annual General Meeting of Shareholders to be held on Thursday April 10<sup>th</sup>, 2025, at 2:00 p.m. through electronic meeting platforms only** or at any adjournment thereof to any other date, time and venue.

(3) I/We authorize my/our Proxy to cast the votes according to my/our intentions as follows:

- The voting right in all the voting shares held by us is granted to the proxy.
- The voting right in part of the voting shares held by us is granted to the proxy as follows:
  - Ordinary shares: \_\_\_\_\_ shares in total, which are entitled to cast \_\_\_\_\_ votes
  - Preferred shares: \_\_\_\_\_ - \_\_\_\_\_ shares in total, which are entitled to cast \_\_\_\_\_ - \_\_\_\_\_ votes
- Total \_\_\_\_\_ votes

(4) I/We authorize my/our Proxy to cast the votes on our behalf at the above meeting in the follows:

- Agenda 1 To acknowledge the Board of Directors' report on the Company results of the operations of the year 2024.**  
 - This agenda is for acknowledgement, no vote -
- Agenda 2 To consider and approve of balance sheets and statement of income of the Company for the year ended December 31<sup>st</sup>, 2024.**
  - (a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.
  - (b) The Proxy must cast the votes in accordance with my/our following instruction:  
 Approve \_\_\_\_\_ Votes  Disapprove \_\_\_\_\_ Votes  Abstain \_\_\_\_\_ Votes
- Agenda 3 To consider the dividend omission for 2024.**
  - (a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.
  - (b) The Proxy must cast the votes in accordance with my/our following instruction:  
 Approve \_\_\_\_\_ Votes  Disapprove \_\_\_\_\_ Votes  Abstain \_\_\_\_\_ Votes
- Agenda 4 To consider and appoint the directors to replace the retiring directors by rotation.**
  - (a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.
  - (b) The Proxy must cast the votes in accordance with my/our following instruction:

- 4.1 Name of Director **Mr. Bunsak Aphichartanat**  
 Approve.....Votes  Disapprove.....Votes  Abstain.....Votes
- 4.2 Name of Director **Ms. Thitima Vatanasakdakul**  
 Approve.....Votes  Disapprove.....Votes  Abstain.....Votes
- 4.3 Name of Director **Mr. Pert Leevilaikunratt**  
 Approve.....Votes  Disapprove.....Votes  Abstain.....Votes

- Agenda 5 To consider the directors' remuneration for year 2025.**  
 (a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.  
 (b) The Proxy must cast the votes in accordance with my/our following instruction:  
 Approve.....Votes  Disapprove.....Votes  Abstain.....Votes

- Agenda 6 To consider the appointment of the auditors and the auditor's fee for year 2025.**  
 (a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.  
 (b) The Proxy must cast the votes in accordance with my/our following instruction:

- 6.1  **To elect auditors.**  
 Approve.....Votes  Disapprove.....Votes  Abstain.....Votes

- 6.2  **To consider the auditors' remuneration.**  
 Approve.....Votes  Disapprove.....Votes  Abstain.....Votes

- Agenda 7 To consider any other business (if any)**  
 (a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.  
 (b) The Proxy must cast the votes in accordance with my/our following instruction:  
 Approve.....Votes  Disapprove.....Votes  Abstain.....Votes

(5) Vote of the proxy in any Agenda which is not in accordance with this Form of Proxy shall be invalid and shall not be the vote of the shareholders.

(6) In case I/We do not specify the authorization, or the authorization is unclear, or if the meeting considers or resolves any matter other than those stated above, or if there is any change or amendment to any fact, the Proxy shall be authorized to consider and vote the matter on my/our behalf as the Proxy deems appropriate.

For any act performed by the Proxy at the meeting, it shall be deemed as such acts had been done by me/us in all respect except for vote of the Proxy which is not in accordance with this Proxy Form.

Signed ..... Shareholder  
 (.....)

Signed ..... Proxy  
 (.....)

Signed ..... Proxy  
 (.....)

Signed ..... Proxy  
 (.....)

**Remark:**

1. This Proxy Form C shall be applicable only for the Shareholders listed in the share register book as the foreign investors appointing the Custodian in Thailand.
2. The following documents shall be attached with this Proxy Form:
  - (1) Power of Attorney from a shareholder authorizing a custodian to sign the Proxy Form on behalf of the shareholder.
  - (2) Letter certifying that the person signing the Proxy Form is authorized to engage in custodian business.

3. The shareholder appointing the Proxy must authorize only one proxy to attend and vote at the meeting and shall not allocate the number of shares to several proxies to vote separately.
4. In the agenda relating the election of Directors, it is applicable to elect either nominated directors as a whole or elect each nominated director individually.
5. In case there are agenda other than the agenda specified above, the additional statement can be specified by the shareholder in the Regular Continued Proxy Form C as enclosed.

**REGULAR CONTINUED PROXY FORM C**

Authorization on behalf of the Shareholders of **Pacific Pipe Public Company Limited (PAP)**

For **the 2025 Annual General Meeting of Shareholders to be held on Thursday April 10<sup>th</sup>, 2025, at 2:00 p.m. through electronic meeting platforms only** or at any adjournment thereof to any other date, time, and venue.

-----

- Agenda No.** ..... **Subject** .....
- (a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.
- (b) The Proxy must cast the votes in accordance with my/our following instruction:  
 Approve ..... Votes  Disapprove ..... Votes  Abstain ..... Votes
- Agenda No.** ..... **Subject** .....
- (a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.
- (b) The Proxy must cast the votes in accordance with my/our following instruction:  
 Approve ..... Votes  Disapprove ..... Votes  Abstain ..... Votes
- Agenda No.** ..... **Subject** .....
- (a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.
- (b) The Proxy must cast the votes in accordance with my/our following instruction:  
 Approve ..... Votes  Disapprove ..... Votes  Abstain ..... Votes
- Agenda No.** ..... **Subject** .....
- (a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.
- (b) The Proxy must cast the votes in accordance with my/our following instruction:  
 Approve ..... Votes  Disapprove ..... Votes  Abstain ..... Votes
- Agenda No.** ..... **Subject** .....
- (a) The Proxy is entitled to cast the votes on my/our behalf at its own discretion.
- (b) The Proxy must cast the votes in accordance with my/our following instruction:  
 Approve ..... Votes  Disapprove ..... Votes  Abstain ..... Votes
- Agenda No.** ..... **To elect directors (continued)**
- Name of Director .....
- Approve ..... Votes  Disapprove ..... Votes  Abstain ..... Votes
- Name of Director .....
- Approve ..... Votes  Disapprove ..... Votes  Abstain ..... Votes
- Name of Director .....
- Approve ..... Votes  Disapprove ..... Votes  Abstain ..... Votes
- Name of Director .....
- Approve ..... Votes  Disapprove ..... Votes  Abstain ..... Votes
- Name of Director .....
- Approve ..... Votes  Disapprove ..... Votes  Abstain ..... Votes



**Quidlab E-Meeting & Voting System  
User's Manual  
Document Registration System**

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## Introduction

Quidlab E-meeting & Voting System does not require any special application to install. It is a very easy to use system and does not require any special skills. We value your privacy & time and make the document uploading system easy for you without asking for details which are not needed so you can quickly complete the process. You can use any latest updated version of browser e.g. Google Chrome, Microsoft Edge, Apple Safari, Firefox etc. You can also use a computer, laptop, tablet, or phone.

Please refer to E-meeting invitation for link or QR Code for document uploading which will be like <https://subdomain.quidlab.com/registration/>

## Login & Documents Uploading

1. Scan QR Code provided or type URL in browser to upload documents. You will be taken to the document registration system portal as shown below.

  
**ระบบนำส่งเอกสาร สำหรับการประชุมผ่านสื่ออิเล็กทรอนิกส์ E-Meeting**  
**Document Registration System for E-Meeting**  
บริษัท ควิดแลบ จำกัด  
Quidlab Co., Ltd.  
การประชุมสามัญผู้ถือหุ้นประจำปี 2568  
The 2024 Annual General Meeting of the Company's shareholders which will be held on Tuesday, 29th April 2025, at 16:00 hrs  
[คู่มือภาษาไทย](#) [English Manual](#)  
เลขทะเบียนผู้ถือหุ้นหลักทรัพย์  
Shareholder's Registration No.  
เลขประจำตัวประชาชน / ทะเบียนนิติบุคคลเลขที่ / หมายเลขพาสปอร์ต  
ID Card Number / Legal entity registration number / Passport Number  
Shareholder's registration No. ID Card Number  
 Accept terms  
  
หมายเหตุ : เอกสารลงทะเบียนที่ส่งมาต้องมีไฟล์ครบถ้วน กรณีนำด้วยตนเองหรือรับมอบอำนาจ สามารถดูรายละเอียด ตามที่ระบุไว้ในหนังสือเชิญประชุม  
Note: Please refer to invitation letter for meeting to get a list of document to be uploaded in case of coming in person or proxy  
หมายเหตุ : หากต้องการความช่วยเหลือในการส่งเอกสาร กรุณาติดต่อ บริษัท ควิดแลบ จำกัด เบอร์โทร 02-0134322 อีเมล : info@quidlab.com  
Note: If you need assistance submitting document please contact Quidlab at Phone: 02-013-4322 Email : info@quidlab.com  
[นโยบายความเป็นส่วนตัว](#) [นโยบายการคุ้มครองข้อมูลและเงื่อนไขการใช้งานของระบบ](#)  
[Quidlab Privacy Policy](#) [Data Protection Policy & Terms of use](#)  
[นโยบายความปลอดภัยข้อมูลของ Quidlab](#)  
[Quidlab Information Security Management Policy](#)  
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- Fill in your shareholder's registration number and ID Card Number. This information shall be exactly same which are provided to the company's shareholder registrar. In case you don't know these, please get in touch with the company or registrar.  
**\*If you do not know the exact information, please contact the company organizing the meeting or the securities registrar directly.**
- After filling out the details, please click the check mark in the Accept Terms box, then click on Submit.
- If the information is correct, you will be allowed to upload documents, and a screen as below will be presented.



## ระบบนำเสนอเอกสาร สำหรับการประชุมผ่านสื่ออิเล็กทรอนิกส์ E-Meeting Document Registration System for E-Meeting

บริษัท ควิดแล็บ จำกัด  
Quidlab Co., Ltd.

การประชุมสามัญผู้ถือหุ้นประจำปี 2568

The 2024 Annual General Meeting of the Company's shareholders which will be held on Tuesday, 29th April 2025, at 16:00 hrs

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[English Manual](#)

อีเมล (Email address)

name@example.com

หมายเลขโทรศัพท์ (Phone Number)

Phone Number

เข้าร่วมประชุม (Attend meeting):  มาด้วยตนเอง (Person)  รับมอบเงิน (Proxy)  มอบเงินให้กรรมการอิสระ (Director Proxy)

### ผู้ถือหุ้นที่เป็นบุคคลธรรมดา

- สำเนาบัตรประจำตัวประชาชน หรือสำเนาเอกสารอื่นซึ่งออกโดยหน่วยงานราชการ ที่ยังไม่หมดอายุพร้อมลงนามรับรองสำเนาถูกต้อง

### ผู้ถือหุ้นที่เป็นนิติบุคคล

- หนังสือมอบอำนาจหรือหนังสือมอบเงินที่ลงลายมือชื่อ
- หนังสือรับรองการจดทะเบียนเป็นนิติบุคคลของผู้มอบเงินที่ลงลายมือชื่อรับรองสำเนาถูกต้อง

อัปโหลดไฟล์ (Upload files): สามารถแนบได้เฉพาะ jpg, png, gif, pdf เท่านั้น  
สามารถแนบได้สูงสุด 5 ไฟล์เท่านั้น (ขนาดไฟล์ไม่เกิน 5MB)

Choose files to upload

Browse files

Submit

หมายเหตุ : เอกสารลงชื่อเขียนที่ส่งทำการอัปโหลดไฟล์ กรณีมาด้วยตนเองหรือรับมอบเงินฯ สามารถดูรายละเอียด ตามที่ระบุไว้ในหนังสือเชิญประชุม  
Note: Please refer to invitation letter for meeting to get a list of document to be uploaded in case of coming in person or proxy

หมายเหตุ : หากต้องการความช่วยเหลือในการส่งเอกสาร กรุณาติดต่อ บริษัท ควิดแล็บ จำกัด เบอร์โทร 02-0134322 อีเมล : info@quidlab.com  
Note: If you need assistance submitting document please contact Quidlab at Phone: 02-013-4322 Email: info@quidlab.com

[นโยบายความเป็นส่วนตัว นโยบายการคุ้มครองข้อมูลและเงื่อนไขการใช้งานของระบบ  
Quidlab Privacy Policy, Data Protection Policy & Terms of use](#)

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Quidlab Information Security Management Policy](#)

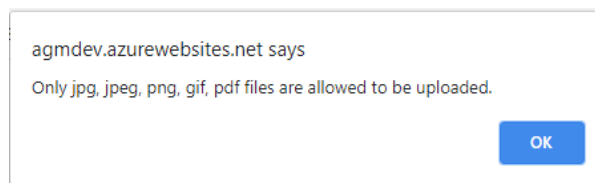
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Logout

5. Fill the following details (all the below information is needed for successful registration):
  - a. Email address where you want to receive username & password for joining E-meeting.
  - b. Telephone number in case the company wants to get in touch with you.
  - c. Upload documents as specified by the company as indicated in the invitation letter.  
*\* Please note the required documents may differ from company to company and different documents may be required for joining in Person or Proxy or Director Proxy.*
  - d. The system allows you to upload a maximum of 5 documents each time with each document not more than 5MB. Only jpg, png, gif & pdf files are allowed.
  - e. In case you choose a proxy, you must also enter proxy name, ID number of the proxy and type of proxy e.g. A, B or C.
6. Once you have added details you can submit documents by clicking on the Submit button, you will get an alert for successful submission as shown below:



Or with the error Message indicating reason in case, you get an error message which is not self-explanatory then get in touch with us.



7. After successful submission, the following screen will be presented. In case you need to add more documents, you can submit more at this time.



## ระบบนำส่งเอกสาร สำหรับการประชุมผ่านสื่ออิเล็กทรอนิกส์ E-Meeting Document Registration System for E-Meeting

บริษัท ควิดแลบ จำกัด  
Quidlab Co., Ltd.

การประชุมสามัญผู้ถือหุ้นประจำปี 2568  
The 2024 Annual General Meeting of the Company's shareholders which will be held on Tuesday, 29th April 2025, at 16:00 hrs

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ส่งเอกสารเรียบร้อยแล้ว Data Registered.

ขณะนี้เอกสารของคุณอยู่ระหว่างการพิจารณา  
Your documents are under consideration. Please check again later.

คุณสามารถส่งเอกสารเพิ่มเติมได้หากต้องการ  
You have already submitted documents, you can add more documents if you wish.

อัปโหลดไฟล์ (Upload files): สามารถแนบได้เฉพาะ jpg, png, gif, pdf เท่านั้น  
สามารถแนบได้สูงสุด 5 ไฟล์เท่านั้น (ขนาดไฟล์ไม่เกิน 5MB)

Choose files to upload

Browse files

Submit Documents

หมายเหตุ : เอกสารลงทะเบียนที่ต้องทำการอัปโหลดไฟล์ กรณีมาด้วยตนเองหรือรับมอบอำนาจ สามารถดูรายละเอียด ตามที่ระบุไว้ในหนังสือเชิญประชุม  
Note: Please refer to invitation letter for meeting to get a list of document to be uploaded in case of coming in person or proxy

หมายเหตุ : หากต้องการความช่วยเหลือในการส่งเอกสาร กรุณาติดต่อ บริษัท ควิดแลบ จำกัด เบอร์โทร 02-0134322 อีเมล : [info@quidlab.com](mailto:info@quidlab.com)  
Note: If you need assistance submitting document please contact Quidlab at Phone: 02-013-4322 Email : [info@quidlab.com](mailto:info@quidlab.com)

[นโยบายความเป็นส่วนตัว](#) [นโยบายการคุ้มครองข้อมูลและเงื่อนไขการใช้งานของระบบ](#)  
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[Quidlab Information Security Management Policy](#)

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Logout

8. Once finished, click on the Logout button to exit. You will also receive an email confirming the successful submission.
9. In case your documents are approved you will receive a separate email with username and password.  
**\*Please only contact us or the company in case you do not receive username & password 24 hours before meeting time or as indicated in the invitation letter.**
10. In case the documents are not approved, you will receive an email with the reason from the company. You can login again to the document registration portal and upload the additional documents to rectify the cause.

## Technical Support

If you face any technical difficulties in accessing the E-AGM system you can get in touch with Quidlab via telephone on +66-2-013-4322 or +66-800-087-616 or via email at [info@quidlab.com](mailto:info@quidlab.com), before contacting technical support.

When contacting technical support please provide full details of the problems faced, any error message.

received, type of device used, browser name and version etc.

## Report a bug or security vulnerability

If you encounter problems send us an email to [info@quidlab.com](mailto:info@quidlab.com) with the details of vulnerabilities or bug report



# **Quidlab E-Meeting & Voting System User's Manual Conferencing Option**

Some options may not be visible

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## Introduction

Quidlab E-meeting & Voting System does not require any special application to install. It is a very easy to use system and does not require any special skills. You can use any latest updated version of browser e.g. Google Chrome, Microsoft Edge, Apple Safari, Firefox etc. You can also use a computer, laptop, tablet or phone.

You will receive an email with username and password. This username and password are valid only for E-Meeting or E-Meeting of company stated in the email. Email also contains a link to join the meeting like <https://quidlab.foqus.vc> (Example Only)

## How to Login

1. Click on the link in email or type URL in browser. After clicking you will be taken to E-Meeting website
2. Enter your username & password
3. Click  Accept Terms, then click Login button to join the meeting

บริษัท ควิดแล็บ จำกัด  
Quidlab Co., Ltd.

การประชุมสามัญผู้ถือหุ้นประจำปี 2568  
The 2025 Annual General Meeting of the Company's shareholders which will be held on Tuesday, 29th April 2025, at 16:00 hrs

**FOQUS**  
Quidlab e-Meeting & Voting System

ชื่อผู้ใช้งาน (Username)

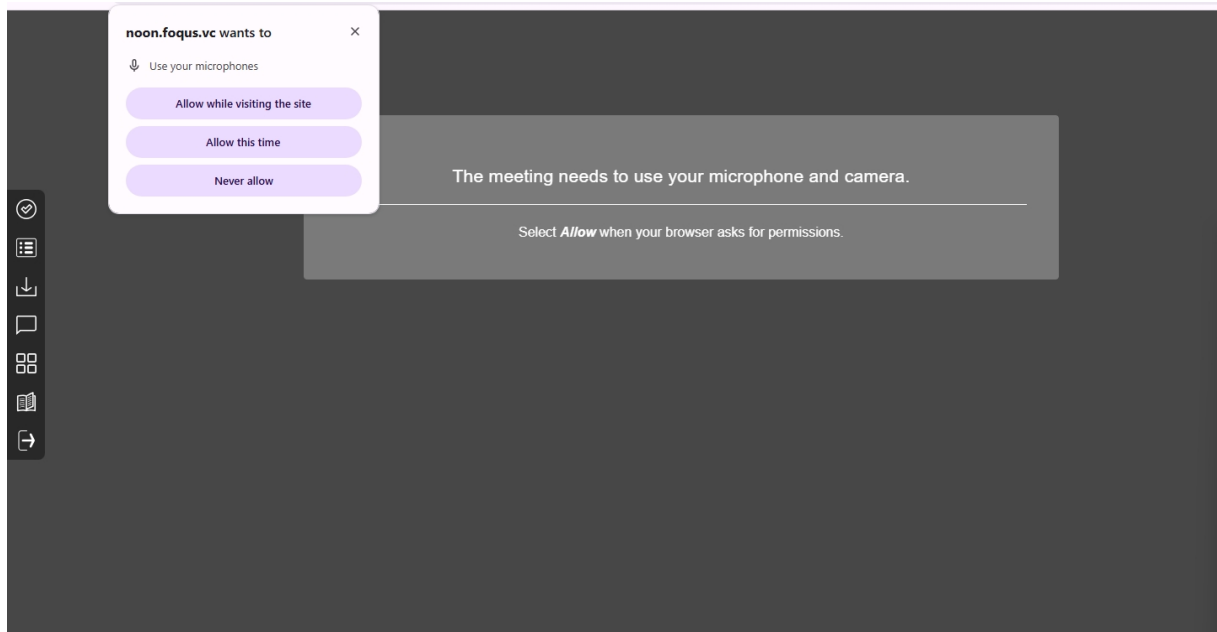
รหัสผ่าน (Password)

Accept terms

การสนับสนุนทางเทคนิค / Technical Support: +66-2-0134322 / +66-80-0087616  
FoQus version 4.0.0 Served from Singapore

Terms of use  
นโยบายความเป็นส่วนตัว นโยบายการคุ้มครองข้อมูลและเงื่อนไขการใช้งานของระบบ  
Quidlab Privacy Policy, Data Protection Policy & Terms of use  
นโยบายความปลอดภัยของข้อมูล Quidlab  
Quidlab Information Security Management Policy

4. If the username and password are correct you will be granted access, and a screen will be presented.
5. You may be asked to allow camera and microphone permissions when you join meeting or when you start the camera and microphone (if you do not grant permission, you can still join the meeting however you may not be heard or seen by other people in case you need to ask questions using microphone).

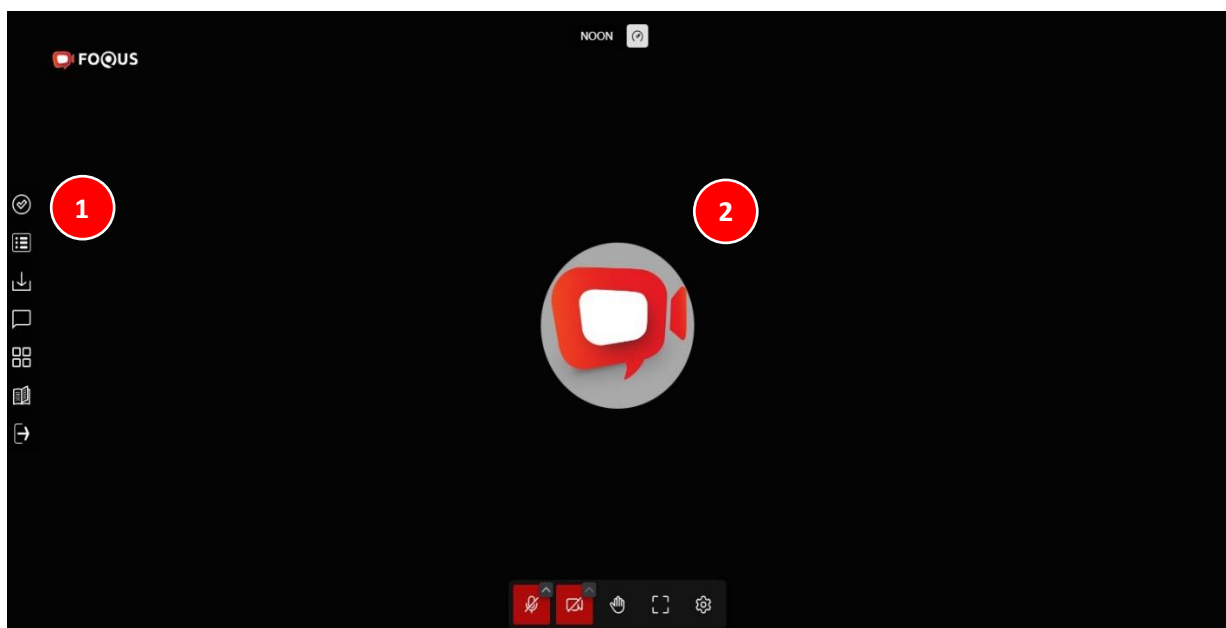


6. Once permission is granted you will be able to see other participants. Depending on meeting requirements you may be able to see all or only some of the participants who have their camera on.

## How to Navigate

The E-Meeting system has the following parts which can be navigated by menu located on the left side of the screen (1).

Other users of E-Meeting will be shown in this section (2).

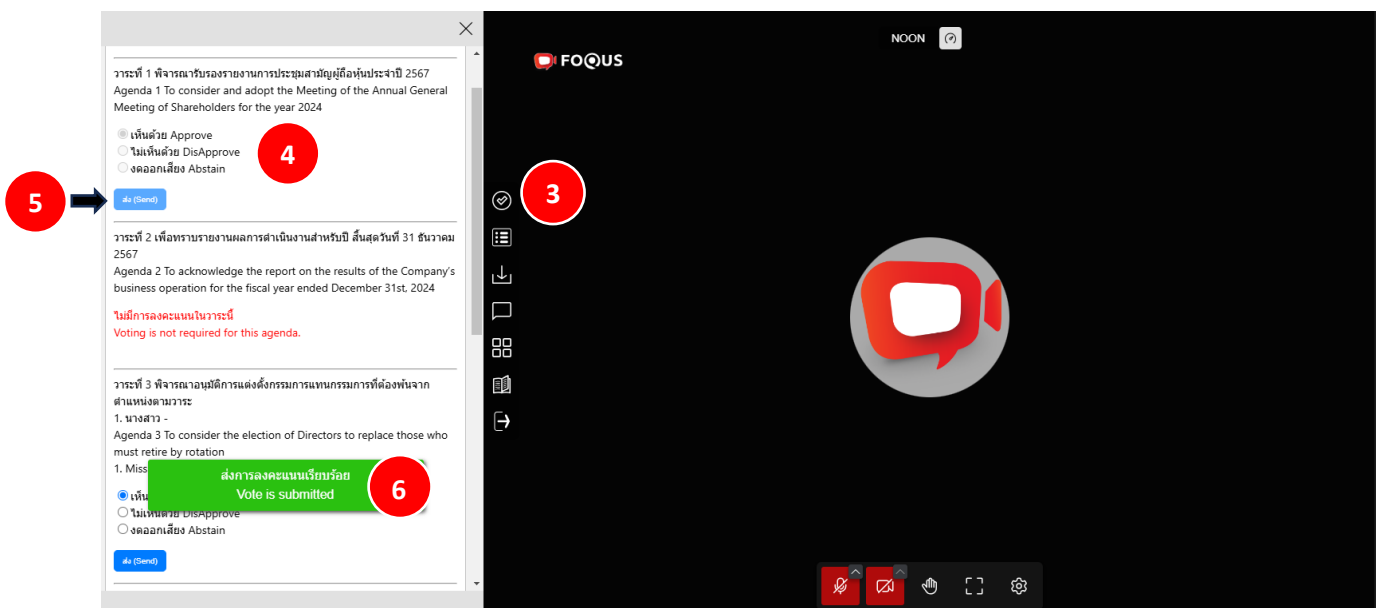


## Vote Menu

Once you click on Vote menu (3), you can navigate to the Voting section to cast your vote. You can see all agendas listed here and can cast your vote any time till the time if Agenda is not closed. Once Agenda has been discussed and closed you cannot change your vote. (This Agenda has been closed cannot vote)

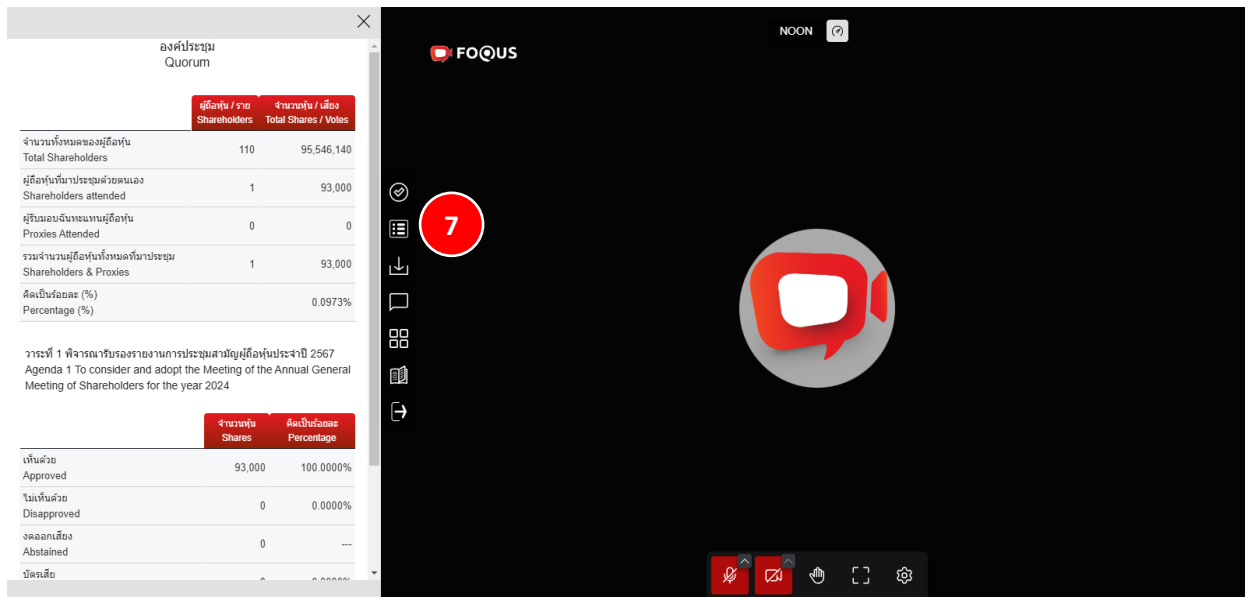
There is a separate Send Button for each agenda. You must click on the radio button (4) to choose, “Approve”, “Disapprove” or “Abstain” and then click Send (5).

Once your vote is submitted you will be notified by a pop-up alert message. Voted is submitted (6).



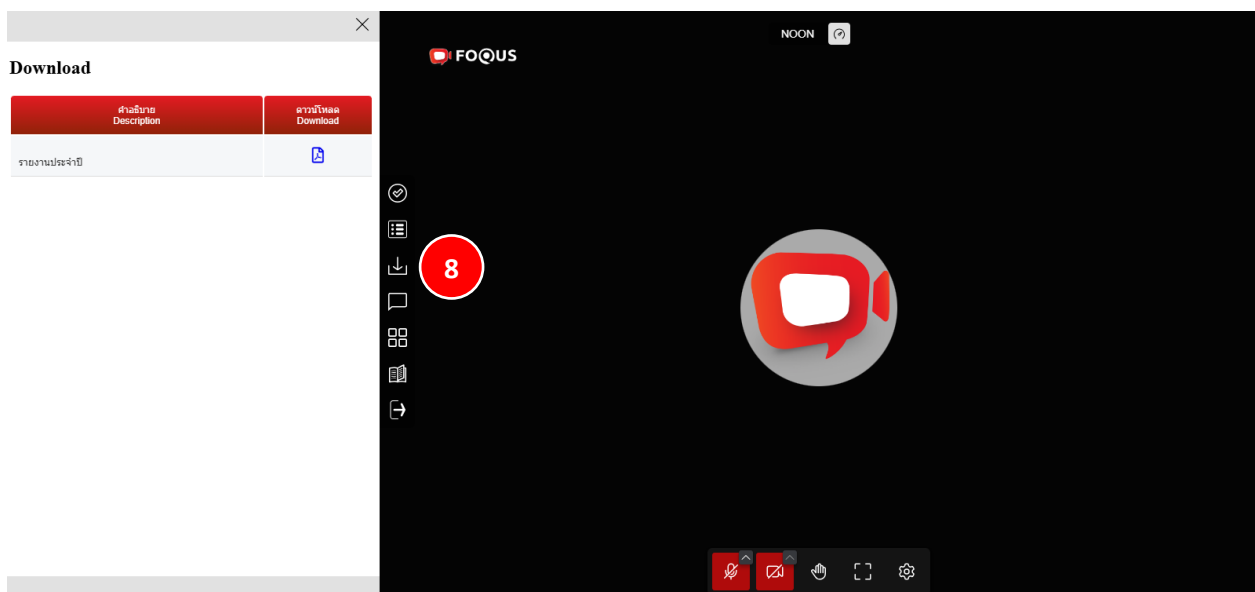
## Quorum & Voting Results

You can check quorum and results by clicking on Voting Results Button (7) any time, votes will be displayed only after agenda is closed.



### Download Documents

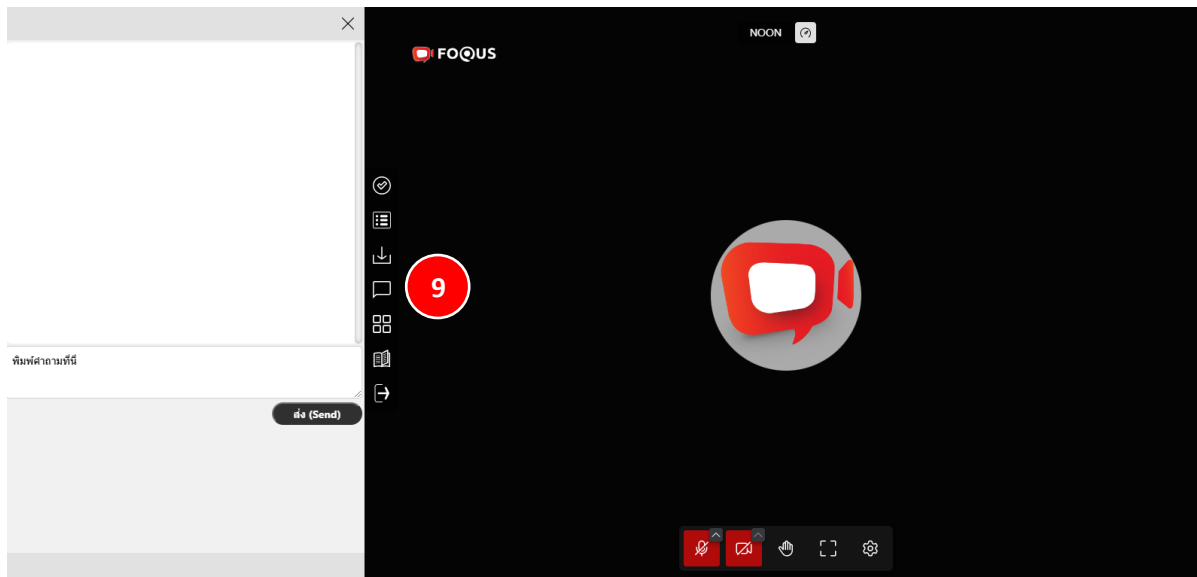
You can download company provided documents, if any e.g., Annual Report, Company presentation etc. by clicking on Download button (8).



### Asking Question

Asking Question - by Message

Click on the Ask Question button (9) to navigate to Ask Question chat screen. You can type your message in the textbox then click send to send question

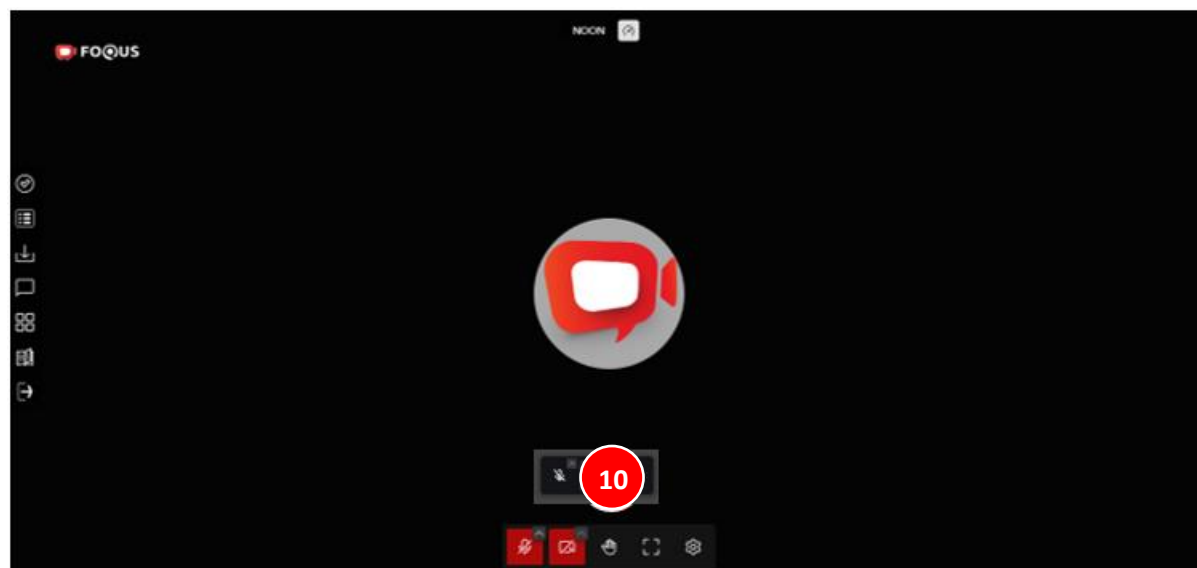


- The question will be sent directly to the company officers, they can see all questions, but you will only see your own question.
- The company cannot reply through chat box to the question. The questions must be answered through the voice only.

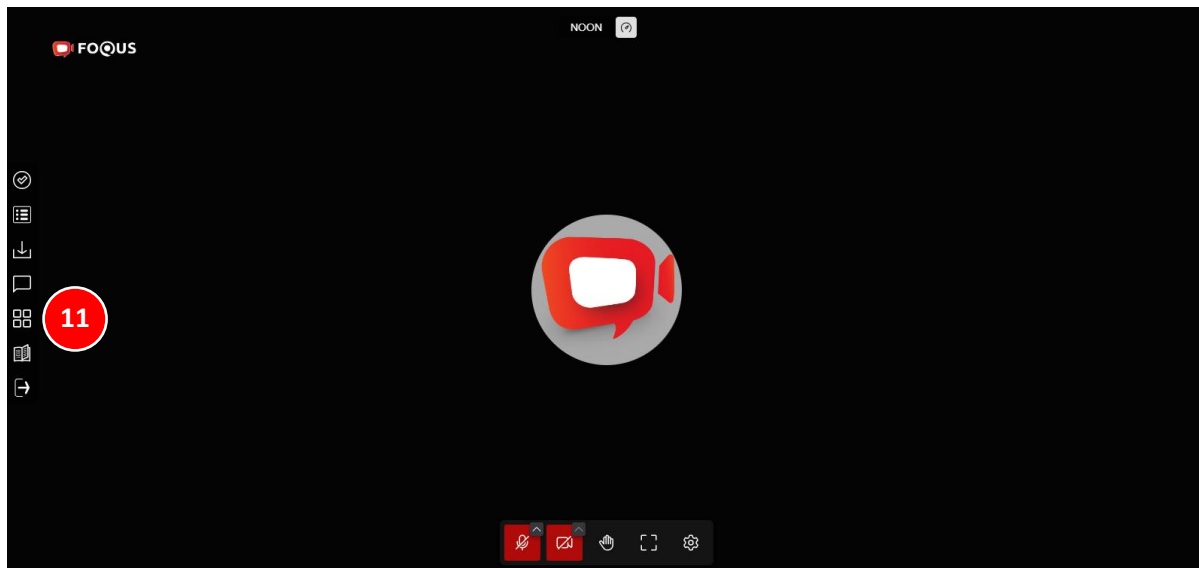
#### Asking Question - by Voice

Clicking on the Hand Button (10), and then waiting for the company approval. Once your request is approved, the director or company officer will ask you to unmute your microphone and ask your question. (You may also turn on your camera if required).

(This Option is available only in the meeting where the camera and microphone access are allowed for users.)

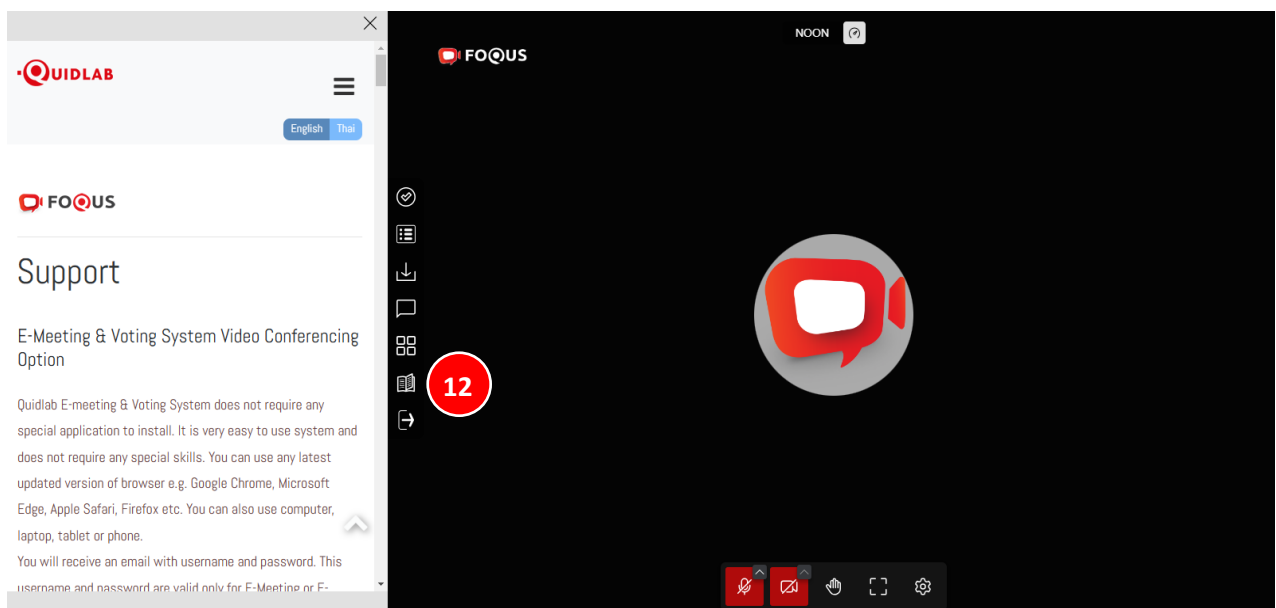


Icon 4 small squares (11) You can choose to watch in a single window to see active speaker in full screen. or multiple windows showing thumbnails of all presenters who have their camera on.



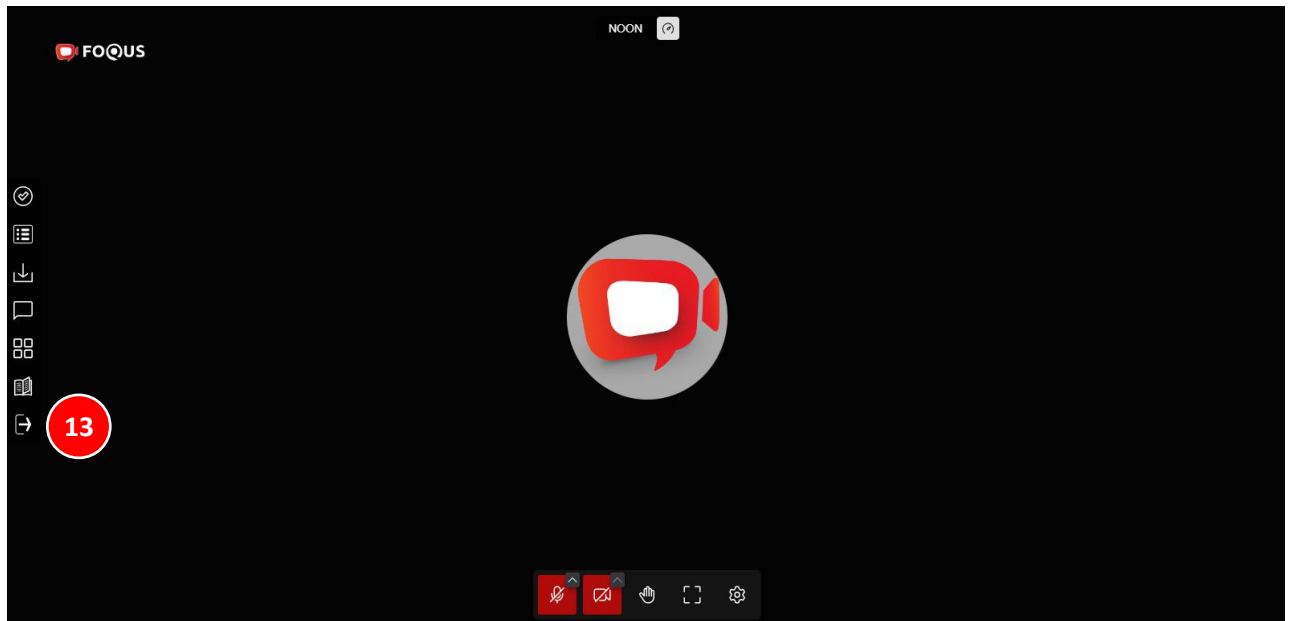
### System user manual download menu

To see the manual, you can click on this icon (12).



## Logout

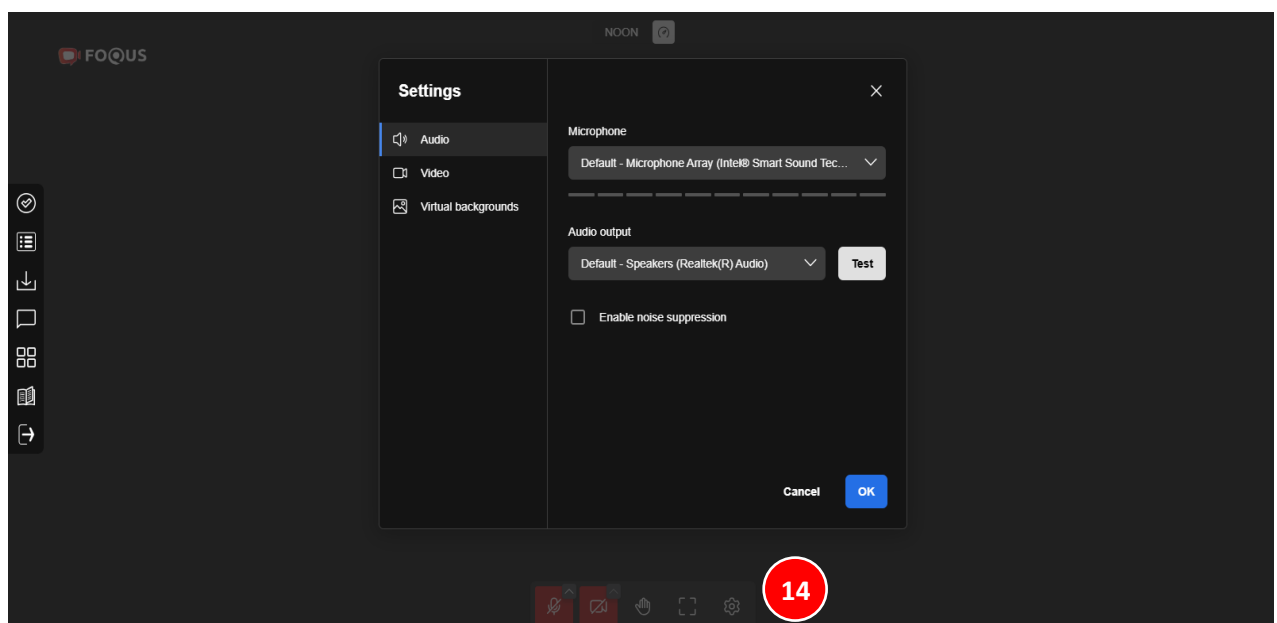
To Logout click on Logout Button (Logout) (13).



## Settings

You can change your camera and microphone settings by clicking on Settings button (14).

**This option is available only if camera and microphone access is allowed**



## Technical Support

If you see the problem accessing the E-Meeting system you can contact Quidlab at via telephone on 080-008-7616 or 02-0134322 or email at [info@quidlab.com](mailto:info@quidlab.com)

Before contacting technical support, please read the Frequently Asked Questions (FAQ) below which may solve your issue. We recommend that you use a computer (PC) or notebook (Laptop).

- The internet used must be stable and strong enough because the meeting runs for more than 1 hour.
- We recommend to keep your microphone muted & camera off when not talking so other users are not disturbed during meeting.
- When contacting technical support please provide full details of problem, any error message received, type of device used, browser name and version etc.

## Minimum System Requirements

|                      |   |
|----------------------|---|
| <b>Bandwidth</b>     | System uses simulcast hence automatically manages video quality or turns off some of videos if bandwidth is low, however for good conference a 5 Mbps bandwidth is recommended. |
| <b>Video quality</b> | 720p  |
| CPU                  | Video conferencing requires high CPU power, Intel Core i3 or equivalent   |
| <b>Memory</b>        | at least 4 GB   |
| <b>Ports</b>         | Following ports must be opened for outbound traffic if blocked at firewall  |
| TCP                  | 80 & 443, 5349  |
| UDP                  | 10000   |

## Frequently Asked Questions (FAQ)

**Question :** Why can't I click a link in my email?

**Answer:** Some email software may show links as text only. You can copy URL then open in browser Chrome / Safari

**Question:** I cannot login?

**Answer:** check the correct username & password provided. Please check if you are copying and pasting username & password correctly. In the most frequent cases, the trailing space for the username and password is copied.


**Question:** I'm out of the system very often?

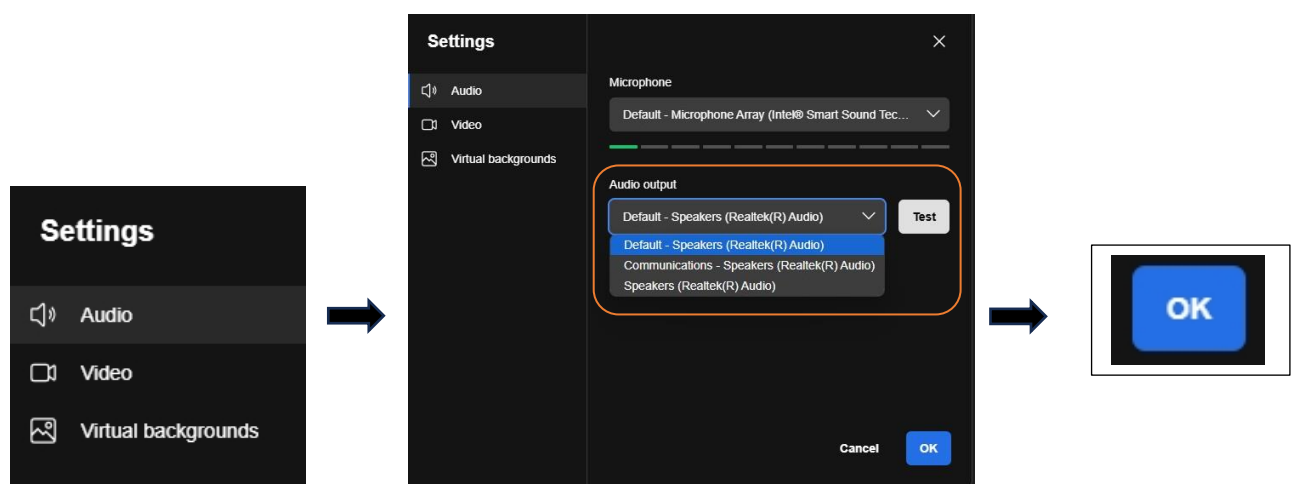
**Answer:** The internet used must be stable and strong enough because the meeting runs for more than 1 hour / weather conditions may affect the network signal you are using. If you are using WiFi there can be packet drops.

**Question:** Using headphones/headphones, I can't hear the sound at all. (both bluetooth and wired headphones)

**Answer:** Please check the volume on your mobile phone or computer to see if it is muted or not.

If you have already checked the sound level, but still haven't heard any sound. Please check that your headphones are connected to the conference system or connected to other devices. You can check as follows:

Go to the meeting system page, press on the mark.  set up / Setting → Audio → Audio output Press to select the name of your headphones and press OK.



**Other Questions:**

Other login issues can be due to network issue, no internet connection or other business rules (company may allow you to login only for example 1 hour before, you are login too late and meeting may have already been finished etc.), which are alerted to user and are self-explanatory.

**Question:** I can login but get automatically logged out?

**Answer:** For security reasons each user can login only on one device and if you try to login on another device or different browser on same computer previous login will get logged out automatically. Do not share your username & password with another person.

**Question:** My voting options are locked, not present for some or all of agendas.

**Answer:** There are some business rules which can prevent voting and are clearly marked under each agenda for your reference and are self-explanatory, some common cases are as follows:

- The agenda does not require voting and is for acknowledgement only.
- The agenda is already closed hence it gets locked, and you cannot change vote.
- You logged in late and some of the agendas were already voted.
- A proxy form B was sent which has already been voted and does not allow you to change vote.

**Question:** Do I have to wait for agenda to be discussed before I can cast my vote? or Do I have to wait till the end of the meeting?

**Answer:** You can cast your votes any time after login and all votes will be recorded. You can also change your vote till the time agenda is not closed by company officers. Once the agenda is closed you cannot change your vote.

**Question:** My voting or other windows shows “Connection failed. Please log out and log in again” what should I do?

**Answer:** If the internet connection to voting server is lost you may get this message, you can logout and login again to restore connection.

**Question:** Will it affect my voting if I logout and login again?

**Answer:** When you login for the first time the system marks your votes as Approved however you can change your vote any time, even if you logout and login again. Login in and logout several times does not affect your previously cast votes.

**Question:** I have another technical question?

**Answer:** Please get in touch with us. 080 -008-7616 or 02-0134322 or via email: [info@quidlab.com](mailto:info@quidlab.com)

**Question:** How to report a bug or security vulnerabilities?

**Answer:** If you encounter problems send us an email to [info@quidlab.com](mailto:info@quidlab.com) with the details of vulnerabilities or bug report.